



MINUTES
WORKSHOP CITY COUNCIL MEETING
AUGUST 21, 2000 AT 7:00 P.M.
CITY HALL, 116 FIRST STREET
NEPTUNE BEACH, FLORIDA

Pursuant to proper notice a Workshop Meeting of the City Council of the City of Neptune Beach was held August 21, 2000 at 7:00 p.m., in the Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida.

Attendance:

IN ATTENDANCE:

Mayor George F. Vaughn, Jr.	Deputy City Clerk Karla Strait
Vice Mayor Edward S. Jones	Building Official Dan Arlington
Councilor Ronald Patronik	Assistant to the Building Official Piper Turner
Councilor Robert D. Shimp	City Attorney Christopher A. White
Councilor Thomas A. Tankersley	
City Manager Richard A. Linn	
City Clerk Lisa Volpe, CMC	

Call to Order/Roll Call The Mayor called the meeting to order at 7:00 p.m.

COMMITTEE REPORTS

IBBC ISH BRANT BEAUTIFICATION COMMITTEE UPDATE: City Manager Linn announced that the architect had rendered the necessary documents and application for the landscaping of the Third Street medians. Mr. Linn added that the committee was also working on another grant for the Third Street medians.

CITY MANAGERS PUNCH LIST

Jarboe Park JARBOE PARK IMPROVEMENTS: City Manager Linn stated items 4b and 5a on the agenda would address this issue.

Roadway Between Shopping Centers ROADWAY BETWEEN SHOPPING CENTERS: City Manager Linn reported that he and Chairman of the Planning & Development Review Board John Weldon would be proceeding with negotiations with the owners of the shopping centers.

Disadvantaged Small Community Group DISADVANTAGED SMALL COMMUNITY GROUP: Mr. Linn explained that he had received notification from the Department of Environmental Protection that Neptune Beach ranked 30 out of 64 on a contingency list to receive the grant and that it would be about four or five years out.

Traffic Signal TRAFFIC SIGNALS ATLANTIC BOULEVARD AND AQUATIC DRIVE: Mayor Vaughn questioned City Manager Linn about the date of the last action on the issue according to his punch list. Mr. Linn responded that he would check on it.

Public Safety Building Tour PUBLIC SAFETY BUILDING TOUR BY COUNCIL: Councilor Patronik asked if this item could be removed from the punch list. City Manager Linn responded that he would remove it from the list.

Presentation by Auditors PRESENTATION BY AUDITORS: City Manager Linn introduced auditors Linda W. Dufresne, Dwinelle P. Ford and Gary Huggett from the auditing firm of Masters, Smith, & Wisby and Defresne & Associates.

Dwinelle Ford went over the city's financial statements that were prepared by our Finance Department and their auditing firm with the council.

For the Record Councilor Shimp stated on the record that the reason the auditors were here was because he had seen them at the Florida League of Cities in Orlando and asked them to come.

Councilor Tankersley asked about a way to create a spending trend analysis on a monthly basis.

Linda Dufresne presented the council with a comparison report of the budget for fiscal year 1999 with the actual for fiscal year 1999 and the actual for 1998 general and special revenue fund accounts.

PROPOSED ORDINANCES

Ordinance No. 2000-06 ORDINANCE NO. 2000-06: AN ORDINANCE OF THE CITY OF NEPTUNE BEACH, FLORIDA CLOSING, VACATING AND ABANDONING CERTAIN RIGHTS-OF-WAY AND ALLEYS IN NEPTUNE BEACH, FLORIDA; PROVIDING AND EFFECTIVE DATE.

City Attorney Christopher White explained that Ordinance No. 2000-06 needed to be placed on the September Workshop Meeting because he was still in the process of confirming surveys and lot descriptions and other information with Jacksonville Transportation Authority.

Consensus: **FORWARD TO THE SEPTEMBER WORKSHOP COUNCIL MEETING FOR FURTHER DISCUSSION AND TO THE OCTOBER REGULAR COUNCIL MEETING FOR SECOND AND FINAL READ.**

Ordinance No. 2000-07 ORDINANCE NO. 2000-07: AN ORDINANCE AMENDING THE OPERATING BUDGET FOR THE CITY OF NEPTUNE BEACH, FLORIDA FOR FISCAL YEAR 2000 BEGINNING OCTOBER 1, 1999 AND ENDING SEPTEMBER 30, 2000.

City Manager Linn explained that the Ordinance was to increase appropriation in the general fund for the amount of \$150,000 to allow the city to take advantage of a Florida Recreational Improvement Assistance Program.

Consensus: **FORWARD TO THE SEPTEMBER REGULAR MEETING FOR SECOND AND FINAL READ.**

Ordinance No. 2000-08 ORDINANCE NO. 2000-08: AN ORDINANCE AMENDING THE OPERATING BUDGET FOR THE CITY OF NEPTUNE BEACH, FLORIDA FOR FISCAL YEAR 2000, BEGINNING OCTOBER 1, 1999.

City Manager Linn explained that this Ordinance was a budget amendment in the amount of 188,000 at the time of the first read and needed to increase to 202,066.20 to provide for payment for Ivey, Harris and Walls, consultants for the land development regulations.

Consensus: **FORWARD TO THE SEPTEMBER REGULAR MEETING FOR SECOND AND FINAL READ.**

CONTRACT/AGREEMENTS

Jarboe Park
Improvements

SELECTION OF A CONSULTANT FOR JARBOE PARK IMPROVEMENTS: City Manager Linn reported that he had reviewed the Request for Proposals for the consulting services of design for the Jarboe Park Improvements and recommended approval of his selection of Goddard Design Associates Inc. for a lump sum of \$17,000.

Council discussed the possibility of the city employees doing the work.

Consensus: **FORWARD THE SELECTION OF GODDARD DESIGN ASSOCIATES INC. TO THE SEPTEMBER REGULAR CITY COUNCIL MEETING.**

ISSUE DEVELOPMENT

Sanitation cost

SANITATION COST INCREASES: City Manager Linn stated that the contracts for garbage collection and recycling included provisions for the contractors to increase their charges to the City based upon the Consumer Price Increases. Mr. Linn added that both BFI and Southland Waste Systems had notified us of their increases.

Consensus: **TO DRAFT AN ORDINANCE TO INCREASE THE RATES OF GARBAGE AND RECYCLING FOR FIRST READ AND MOVE TO THE SEPTEMBER REGULAR CITY COUNCIL MEETING.**

LDR Group I

REVIEW OF GROUP I UNIFIED LAND DEVELOPMENT REGULATIONS - ADMINISTRATIVE PROCEDURES: The following three issues of the Proposed Unified Land Development Regulations review Group 1 had been unresolved.

1. Will the city council issue final development orders or will the Planning & Development Review Board issue both the preliminary and final development orders?

Consensus: **LEAVE THE PRELIMINARY DEVELOPMENT ORDER WITH THE PLANNING & DEVELOPMENT REVIEW BOARD AND THE FINAL DEVELOPMENT ORDER WITH THE COUNCIL.**

2. Should the Planning & Development Review Board and Board of Appeals be combined?

Consensus: **NO – CLARIFY THAT THE BOARD OF APPEALS WOULD DEAL WITH RESIDENTIAL AND THE PLANNING & DEVELOPMENT REVIEW BOARD WOULD DEAL WITH COMMERCIAL.**

3. Should a procedure be established to formally notify the City of Atlantic Beach of development actions in the Central Business District area of Neptune Beach?

For the Record Councilor Tankersley stated for the record that he felt it was a crime that the three beach cities didn't talk with one another and the barriers needed to come down.

Consensus: **TO HAVE CITY MANAGER LINN ESTABLISH AN INTERGOVERNMENTAL COMMITTEE AND ADD TO HIS PUNCH LIST.**

Council recommended the following three changes to Group 1:

1. The language regarding a pre-application conference should be changed to suggest it for development proposals, but not require it. The words "optional and "may, at their option" were added to section 27-82(a).

Consensus: **YES**

2. To not require a new survey until the final development process instead of at the beginning of the development process.

Consensus: **TO HAVE BUILDING OFFICIAL DAN ARLINGTON REPORT BACK TO COUNCIL AT THE NEXT WORKSHOP MEETING WITH HIS RECOMMENDATION.**

3. The Administrative Assistant to the Building Official should be designated as the "Secretary for the Boards".

Consensus: **LEAVE SECTION 27-61 INTACT AND HAVE THE CITY MANAGER ASSIGN THE SECRETARY FOR THE BOARDS.**

Public Comments

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Harriet Pruette, 217 1/2 Magnolia Street, stated that she was proud of Finance Director John Herbst and felt that he did a fantastic job. Ms. Pruette felt the services for trash and recycling should be equal to what is paid for. Ms. Pruette also felt that that Media One was making the city an eyesore and they should be held responsible.

Adjournment

There being no further business, the meeting adjourned at 9:00 p.m.

George F. Vaughn, Jr., Mayor

Attest:

Lisa Volpe, CMC, City Clerk

Approved: _____