



MINUTES
SPECIAL WORKSHOP CITY COUNCIL MEETING
JUNE 2, 2003, AT 6:00 P.M.
CITY HALL, 116 FIRST STREET
NEPTUNE BEACH, FLORIDA

Pursuant to proper notice a Special Workshop Meeting of the City Council of the City of Neptune Beach was held June 2, 2003, at 6:00 p.m., in the Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida.

Attendance

The following Council members and staff were in attendance:

Mayor Richard Brown	City Clerk Lisa Volpe, CMC
Vice Mayor James Gilbert	Director of Public Services Leon Smith
Councilor Harriet Pruette	Deputy Director of Finance Manuel Roland
Councilor Larry Shealy	Assistant to the City Manager Terry Klein
Councilor John Weldon	Deputy City Clerk Karla Strait, CMC
City Manager Richard A. Linn	

Order call

Mayor Brown called the special workshop meeting to order at 6:00 p.m. and announced the purpose of the meeting was the presentation of the Water & Sewer Revenue Update.

City Manager Linn explained the original Water & Sewer Rate Study was completed by Burton & Associates in 1998 when the capital project was started. The Water & Sewer Rate Study Update was required to insure funds would be available in the future to cover the State Revolving Fund Loan debt.

Mike Burton, Burton & Associates, presented the updated Water & Sewer Rate Study to the Council. He explained three scenarios were developed for consideration to meet the minimum financial requirements for the State Revolving Fund Loan for the three-year projection period.

Scenario # 1 would increase the rates 4.66% in 2004, 3.04% in 2005, and 3.88% in 2006.

Scenario # 2 would increase the rates 5.00% in 2004, 4.00% in 2005, and 4.00% in 2006.

Scenario # 3 would increase the rates 5.00% in 2004, 5.00% in 2005, and 5.00% in 2006.

City Manager Linn stated a 30-day notice, on the bill itself, was required to all customers prior to consideration of the rate increase. He asked Council to choose a scenario and move the Ordinance to the following Regular Meeting Agenda for first reading.

Councilor Weldon proposed moving forward with Scenario # 1 having Burton & Associates conduct a separate study based on water conservation.

Consensus: **TO MOVE FORWARD WITH SCENARIO # 1 – HAVING BURTON & ASSOCIATES CONDUCT A STUDY ON WATER CONSERVATION WITH AN INCLINING BLOCK RATE.**

Mike Burton stated he would conduct the water conservation study and what the consequences would be based on the option of including the commercial class or excluding the commercial class

Adjournment

There being no further business, the meeting adjourned at 7:20 p.m.

Richard Brown, Mayor

ATTEST:

Lisa Volpe, CMC, City Clerk

Approved: _____