



**BUDGET WORKSHOP MEETING  
JULY 18, 2005, AT 6:00 P.M.  
CITY HALL, 116 FIRST STREET,  
NEPTUNE BEACH, FLORIDA**

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Pursuant to proper notice a Preliminary Budget Workshop Meeting of the City Council of the City of Neptune Beach was held July 18, 2005 at 6:00 p.m., in the Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida.

Attendance:

IN ATTENDANCE:

Mayor Richard A. Brown  
Vice Mayor Harriet M. Pruette  
Councilor Eric Pardee  
Councilor Larry Shealy  
Councilor John Weldon  
City Manager James Jarboe  
City Clerk Lisa Volpe, CMC

STAFF:

Community Development Director Jason Cleghorn  
Director of Finance Steve Ramsey  
Director of Public Safety David Sembach  
Director of Public Services Leon Smith  
Deputy City Clerk Karla Strait, CMC

Call to Order/Roll Call

The Mayor called the meeting to order at 6:00 p.m.

Director of Finance Steve Ramsey explained the presentation would focus on the Proposed General Fund.

Mr. Ramsey explained the following:

- 1) The State Shared Revenues for Fiscal Year 2006 were projected to remain flat. If the trend continued the City may be forced to raise millage in the future in order to maintain the service level.
- 2) The General Fund Budget presented maintained the reserve level at 25% as recommended for governments located in risk areas.
- 3) An additional transfer of \$45,000 has been added to the Fiscal Year 2006 Budget to help fund the Senior Activity Center due to a decrease in funding received from the Community Development Block Grant.
- 4) The City Manager had already made the following deductions:
  - \$80,000 from the City Hall Administration expenditures
  - \$33,000 from Public Safety
  - \$69,900 from the Street Department
  - \$40,000 from the Parks Department

Proposed Revenue	<u>PROPOSED REVENUE:</u> The proposed revenue for the General Fund based on maintaining the millage rate of 2.9 was \$4,610,747. The 3.03% increase was due to the transfers.
Expenditures	<b><u>EXPENDITURES</u></b>
Mayor & Council	<u>MAYOR &amp; COUNCIL:</u> Total expenditures of \$38,152, an increase of 1.15%.
City Manager's	<u>CITY MANAGER'S OFFICE:</u> Total expenditures of \$95,111, an increase of 4.21%.
Finance	<u>FINANCE DEPARTMENT:</u> Total expenditures of \$136,110, an increase of 2.25%.
Legal Counsel	<u>LEGAL COUNSEL:</u> Total expenditures of \$93,300, an increase of 47.39%, due to litigations the amount of Professional Services had dramatically increased. The estimated amount may not cover all of the expenses.
	Consensus: <b><u>DIRECT THE CITY MANAGER TO REVIEW THE CITY ATTORNEY'S CONTRACT AND THE CODE ENFORCEMENT BOARD ATTORNEY'S CONTRACT.</u></b>
Building & Comm. Dev.	<u>BUILDING &amp; COMMUNITY DEVELOPMENT DEPARTMENT:</u> Total expenditures of \$241,683, an increase of 7.23%. Mr. Ramsey explained the increase was in Professional Services in order to hire additional help with building inspections.  Councilor Weldon pointed out that when the City created the position of and hired a Community Development Director part of the objective was to eliminate the need for subcontracting an additional inspector.
City Clerk's Office	<u>CITY CLERK'S OFFICE:</u> Total expenditures of \$141,038, an overall increase of 2.01%. Mr. Ramsey explained this department budget varied during election years due to the cost of elections.
Non-Departmental	<u>NON-DEPARTMENTAL:</u> Total expenditures of \$632,920, a decrease of -7.28%.
Police Department	<u>POLICE DEPARTMENT:</u> Total expenditures of \$2,448,103, an increase of 5.14%.  Councilor Weldon stated the Police Department had the most rapidly increasing budget and challenged Chief Sembach to look at ways the department could save on expenditures in the future.
Animal Control	<u>ANIMAL CONTROL:</u> Total expenditures of \$120,156, an increase of 5.02%.
Street Department	<u>STREET DEPARTMENT:</u> Total expenditures of \$306,862, a decrease of 3.07%.
Parks Department	<u>PARKS DEPARTMENT:</u> Total expenditures of \$130,655, an increase of 5.59%.
Lifeguards / Beach	<u>LIFEGUARD &amp; BEACH CLEAN-UP:</u> Total expenditures of \$222,468, an increase of 2.91%.
Net Income/Loss	With an overall increase in expenses of 3.03% the City would be left with a net income of \$89.00.
Adjournment	There being no further business, the meeting adjourned at 6:59 p.m.

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Richard A. Brown, Mayor

ATTEST:

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Lisa Volpe, CMC, City Clerk

Approved: \_\_\_\_\_