



City of Neptune Beach
Building Department
116 First Street
Neptune Beach, Florida 32266
Telephone: (904) 270-2400
www.neptune-beach.com

ROW Permit #	
Approved By	
Permit Issue Date	
Void After Date	
Inspection Req'd	Yes ___ No ___
MOT Required	Yes ___ No ___

Right-of-way Use Permit Application

CONTRACTOR INFORMATION

Name of Contractor:	Contact:
Telephone:	Fax:
Contractor License Nos:	

DEVELOPER AND/OR OWNER INFORMATION

Name of Developer and/or Utility Owner:		
Address:		
Telephone:	Fax:	Contact Person:

NATURE OF WORK

- UTILITIES:
- | | | |
|--|---|--|
| <input type="checkbox"/> Potable Water | <input type="checkbox"/> Sanitary Sewer (Gravity) | <input type="checkbox"/> Sanitary Sewer (Force Main) |
| <input type="checkbox"/> Sewage Lift Station | <input type="checkbox"/> Reclaimed Water | <input type="checkbox"/> Gas |
| <input type="checkbox"/> Telephone | <input type="checkbox"/> Cable TV | <input type="checkbox"/> Buried Electric |
| <input type="checkbox"/> Overhead Electric | <input type="checkbox"/> Other: _____ | |

- DRAINAGE:
- | | | |
|-----------------------------------|--|---|
| <input type="checkbox"/> Culverts | <input type="checkbox"/> Drainage Structures | <input type="checkbox"/> Ditches/Swales |
|-----------------------------------|--|---|

- PAVING:
- | | | |
|------------------------------------|--|---|
| <input type="checkbox"/> Sidewalks | <input type="checkbox"/> Curb & Gutter | <input type="checkbox"/> Concrete Driveways |
| <input type="checkbox"/> Asphalt | <input type="checkbox"/> Other: _____ | |

OTHER: (Describe)

SUBMITTAL REQUIREMENTS

1. Completed Permit Application with prescribed attachments and bonds, listed below.
2. If applicable, copy of contractor's licenses, \$2,500.00 Surety Bond to the City of Neptune Beach to cover any unresolved damages to City property, a copy of all other permits related to the work within the City's Right-of-way, and Indemnification (hold harmless) Agreement absolving the City of Neptune Beach against any and all claims resulting from the construction.
3. Two (2) sets of plans and specifications with installed facilities located and shown. Upon completion of construction furnish one set of as-built drawings. Record drawings shall show the location and depth (if applicable) of the new construction. Location of utilities shall be referenced from the edge of pavement. The location of all boxes, valves, structures, poles, conduits, etc. shall be shown on the as-built drawings.

Contractor's signature below indicates that all work will be completed in accordance with the City of Neptune Beach Standard's and in accordance with any conditions and regulations that may be noted on or attached to the approved plans and permit application.

Contractor: _____ Date: _____

Department of Public Services Review and Approval: By:	Date:
Department of Public Safety Review and Approval: By:	Date: