



MINUTES
REGULAR CITY COUNCIL MEETING
MONDAY, APRIL 2, 2018 AT 6:00 P.M.
CITY HALL, 116 FIRST STREET
NEPTUNE BEACH, FLORIDA

Pursuant to proper notice a Regular Meeting of the City Council of the City of Neptune Beach was held Monday, April 2, 2018, at 6:00 p.m. in the City Hall Council Chambers, 116 First Street, Neptune Beach, Florida.

Attendance**IN ATTENDANCE:**

Mayor Elaine Brown
Vice Mayor Scott Wiley
Councilor Richard Arthur
Councilor Rory Diamond
Councilor Fred Jones

STAFF:

City Manager Andrew Hyatt
Deputy City Manager Amanda Askew
City Attorney Patrick Krechowski
Public Works Director Leon Smith
Finance Director Leslie Rothenberg
Chief of Police Richard Pike
Commander Michael Key
City Clerk Catherine Ponson

**Call to Order/
Pledge**

Mayor Brown called the meeting to order at 6:00 p.m. Commander Michael Key led the Pledge of Allegiance.

AWARDS / PRESENTATIONS / RECOGNITION OF GUEST / NONE

APPROVAL OF MINUTES

Minutes

Moved by Wiley, seconded by Diamond.

MOTION: TO APPROVE THE FOLLOWING MINUTES:

- **March 5, 2018, Regular City Council Meeting**
- **March 19, 2018, Workshop City Council Meeting**
- **March 27, 2018, Special City Council Meeting**

Roll Call Vote:

Ayes: 5 – Arthur, Diamond, Jones, Wiley, and Brown.
Noes: 0

MOTION CARRIED

COMMUNICATIONS AND CORRESPONDENCE/NONE

CITY MANAGER REPORT

City Manager Andy Hyatt reported the following:

- Easter in the Park was held on Friday, March 30, 2018.
- He will be attending the Florida City and County Management Association Annual Conference scheduled for May 30-June 2, 2018 in Orlando, Florida.

Commander Michael Key reported that Easter in the Park was held on Friday, March 30, 2018. He thanked Police Department employees for their help in making the event a success. During the event, 99 helmets were custom fitted for children. Numerous boxes of toys were also donated to the children.

Commander Key also reviewed the preparations for the upcoming Dancin' in the Streets event scheduled for Saturday, May 19, 2018, including security and street closures.

The Chief's Walk would be held on Thursday, April 19, 2018, beginning at 5:00 p.m. Duval County Sheriff Mike Williams will be participating along with Neptune Beach Police Chief Richard Pike.

COMMENTS FROM THE PUBLIC

Kerry Chin, 227A Margaret Street, Neptune Beach, spoke regarding the multipurpose building proposed in Jarboe Park. He stated that more detail is needed in the drawings to make an educated decision.

Andie Patton, 1827 Leeward Lane, Neptune Beach, reported that Neptune Beach had been designated a Tree City for 17 years. She presented the materials to be posted around the City making that designation.

CONSENT AGENDA

Auditor
Extension with
Purvis Gray

Auditor Extension with Purvis Gray.

Internal Control
Policy

Internal Control Policy.

Moved by Diamond, seconded by Wiley.

MOTION:**TO APPROVE THE CONSENT AGENDA**

Roll Call Vote:

Ayes: 5-Diamond, Jones, Arthur, Wiley, and Brown.

Noes: 0

MOTION CARRIED**VARIANCES/SPECIAL EXCEPTIONS/DEVELOPMENT ORDERS / NONE****ORDINANCES**

Ordinance No.
2018-02, Ch. 27,
Sec. 27-15,
Definitions
(Worship Facility)

Ordinance No. 2018-02, Chapter 27, Definitions (Worship Facility), Second Read and Public Hearing: An Ordinance of the City of Neptune Beach, Florida, Amending Chapter 27, Unified Land Development Regulations, Article I, Section 27-15, Definitions (worship facility); and Providing an Effective Date.

Mayor Brown opened the public hearing.

There being no comments from the public, the public hearing was closed.

Made by Diamond, seconded by Jones.

MOTION: **TO ADOPT ORDINANCE NO. 2018-02 ON SECOND READ.**

Roll Call Vote:

Ayes: 5 – Jones, Arthur, Diamond, Wiley, and Brown.

Noes: 0

MOTION CARRIED

Ordinance No. 2018-03, Ch. 29, Wireless Communications	<u>Ordinance No. 2018-03, Chapter 29, Wireless Telecommunications, Second Read and Public Hearing: An Ordinance of the City of Neptune Beach, Florida, Amending Chapter 29; Wireless Telecommunications, Article II, Wireless Telecommunications Facility; Adopting Regulations Related to Wireless Facilities in Public Rights-of-Way; Providing for the Repeal of All Ordinances in Conflict with this Ordinance; Providing for Severability; Providing for Codification; and Providing for an Effective Date and for Other Purposes</u>
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Mayor Brown opened the public hearing

There being no comments from the public, the public hearing was closed.

Made by Wiley, seconded by Arthur.

MOTION: **TO ADOPT ORDINANCE NO. 2018-03 ON SECOND READ.**

Roll Call Vote:

Ayes: 5 – Arthur, Diamond, Jones, Wiley, and Brown.

Noes: 0

MOTION CARRIED

OLD BUSINESS/NONE

NEW BUSINESS

Dancin' in the Streets	<u>Dancin' in the Streets.</u> City Manager Hyatt explained that the Council would need to approve the use of food trucks for the event scheduled for Saturday, May 19, 2018.
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Jay Handline, President of the Beaches Town Center Agency, 200 First Street, Neptune Beach, stated that the food trucks are presently going to be located on Atlantic Boulevard in the same location where the food vendors were at the previous Dancin' in the Street events. He added that he had walked the perimeter with Commander Gary Snyder. The plan is for two food trucks on the south side of Atlantic Boulevard and four on the north side for a total of six.

Councilor Diamond questioned why the Council would need to approve this as the Council had delegated the City Manager to approve permits for food trucks.

City Attorney Patrick Krechowski explained that due to the number of requested trucks, the Council would need to approve for the exception as the regulations only allow for one food truck for a special event. He added that before Council formally approves for the exception, the Council would need to see where the food trucks are specifically located and how many.

Mr. Handline stated the food trucks do not change how Atlantic Boulevard would be barricaded as there will be food trucks in the same place as food vendors were located in previous years.

Councilor Diamond suggested the Council vote to delegate to the City Manager to approve the placement of six food trucks and then at a future workshop receive any further updates.

City Attorney Krechowski explained that the ordinance states that only one food truck per month unless approved by City Council.

Made by Diamond, seconded by Arthur.

MOTION: **TO APPROVE THE SIX FOOD TRUCKS IN THE CENTRAL BUSINESS DISTRICT FOR DANCIN' IN THE STREETS SUBJECT TO THE CITY MANAGER'S APPROVAL**

Roll Call Vote:

Ayes: 5 – Diamond, Jones, Arthur, Wiley, and Brown.

Noes: 0

MOTION CARRIED

Technical
Assistance
Program
Agreement with
Urban Land
Institute

Technical Assistance Program Agreement with Urban Land Institute. Mayor Brown explained that this project would look at how the City should plan for the future. It is an examination of the City's Land Development Code (Chapter 27) and Comprehensive Plan.

City Attorney Krechowski stated the focus would be on the land areas north of Seagate and east of Third Street(A1A). He reported that there is a scope of work and a contract. The panel members would consist of members who have dealt with similar issues in other places along with local participation.

Councilor Jones commented that this is a cost-effective way to obtain a set of recommendations that the City can move forward from a regulatory standpoint.

Councilor Diamond advised that the recommendations be taken seriously and be put in place.

Vice Mayor Wiley stated it is a good return on the investment and having someone from the outside to review those areas.

Mayor Brown confirmed Councilor Arthur's inquiry regarding the \$15,000 cost for the project.

Made by Diamond, seconded by Jones.

MOTION: **TO APPROVE THE TECHNICAL ASSISTANCE PROGRAM AGREEMENT WITH THE URBAN LAND INSTITUTE.**

Roll Call Vote:

Ayes: 5 – Jones, Arthur, Diamond, Wiley, and Brown.

Noes: 0

MOTION CARRIED

Approval to Use
Fines and
Forfeiture Funds
for Police
Jackets

Approval to Use Fines and Forfeiture Funds for Police Jackets. City Manager Hyatt explained that this is a limited fund that can only be used for this type of purchase.

Made by Diamond, seconded by Jones.

MOTION: **TO APPROVE THE USE OF FINES AND FORFEITURE FUNDS
FOR THE PURCHASE OF POLICE JACKETS.**

Roll Call Vote:

Ayes: 5 – Arthur, Diamond, Jones, Wiley, and Brown.

Noes: 0

MOTION CARRIED

Approval of
Design for
Multipurpose
Building in
Jarboe Park

Approval of Design for Multipurpose Building in Jarboe Park. Mayor Brown explained that a rendering had been submitted for the multipurpose building in Jarboe Park.

Councilor Arthur asked if the City has more detail than what is shown on the submitted drawing.

Deputy City Manager Amanda Askew stated that the City has paid for 60% complete drawings. The Council had requested a rendering showing Hardie board siding, more windows, and increased interior space. If this is approved, then the City will receive renderings showing 90% completion.

Vice Mayor Wiley asked about the cost of the building. City Manager Hyatt answered that the cost is around \$350,000 to \$375,000.

City Manager Hyatt confirmed Vice Mayor Wiley's inquiry that the restrooms in this building are the restrooms designated in the Recreational Trails Grant received by the City.

Vice Mayor Wiley commented that this building is necessary. However, the priority level is not as high as Phase 1 of Jarboe Park.

Councilor Diamond stated that a list of changes had been given to the contractors and he is confident that those changes would be made as requested and would like to move forward.

Councilor Jones remarked that for public information, it would be helpful to convert the rendering into something that could show aspects of the building such as color treatment or roof details. He does agree to move forward for purposes of the grant.

Mayor Brown stated that the Land Use and Parks Committee had discussed this and she supported the interior space needing to be larger to accommodate parties and receptions that could utilize the building. The expansion of the porches is important in order to provide shading.

Deputy City Manager Askew commented that City staff is seeking general direction before going forward with the interior portion of the building.

Councilor Arthur stated that he is trying the gauge the expectation levels for the finish of the building due to the costs that have been presented.

Deputy City Manager Askew answered that interior sheet rock that is more substantial due to wear and tear is being looked at. She added that skylights are being considered to help with energy savings. A list has been given to the contractor for fixtures and finishes that correlate to the 60% rendering.

Vice Mayor Wiley stated that he still supports moving forward with Phase 1 of Jarboe Park, including the playground and pickleball courts, and make that a priority over this issue.

Councilor Diamond asked if there was a written agreement with the Girls Scouts regarding completion of this building. City Attorney Krechowski stated there was not an agreement and they could return when it is completed.

City Manager Hyatt reminded Council that the grant was a total of \$200,000 with \$140,000 coming from the State. The \$60,000 being matched by the City would come off the price of the building.

Councilor Jones commented that this would set the stage for Jarboe Park and the sooner it is completed, the sooner it could be used to generate revenue. He also suggested inviting the architects to the next meeting to provide samples of the material used.

Made by Diamond, seconded by Wiley.

MOTION: **TO APPROVE THE DESIGN FOR THE MULTIPURPOSE BUILDING
IN JARBOE PARK.**

Roll Call Vote:

Ayes: 4– Diamond, Jones, Arthur, and Brown.

Noes: 1– Wiley.

MOTION CARRIED

COUNCIL COMMENTS

Councilor Diamond stated that in honor of the NCAA Basketball Final begin held that evening, "Go Blue."

Adjournment

There being no further business, the meeting adjourned at 6:58 p.m.


Elaine Brown, Mayor

ATTEST:


Catherine Ponson, City Clerk

Approved: 5/7/2018

