



MINUTES
REGULAR CITY COUNCIL MEETING
MONDAY, JULY 2, 2018 AT 6:00 P.M.
CITY HALL, 116 FIRST STREET
NEPTUNE BEACH, FLORIDA

Pursuant to proper notice a Regular Meeting of the City Council of the City of Neptune Beach was held Monday, July 2, 2018, at 6:00 p.m. in the City Hall Council Chambers, 116 First Street, Neptune Beach, Florida.

Attendance

IN ATTENDANCE:

Mayor Elaine Brown
Vice Mayor Scott Wiley
Councilor Richard Arthur
Councilor Rory Diamond
Councilor Fred Jones (*via telephone, participated but did not vote*)

STAFF:

City Manager Andrew Hyatt
Deputy City Manager Amanda Askew
City Attorney Patrick Krechowski
Chief of Police Richard Pike
Deputy Public Works Director Megan George
Senior Center Director Leslie Lyne
Interim Finance Director Steve Ramsey
City Clerk Catherine Ponson

**Call to Order/
Pledge**

Mayor Brown called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

AWARDS / PRESENTATIONS / RECOGNITION OF GUEST / NONE

APPROVAL OF MINUTES

Minutes

Moved by Diamond, seconded by Wiley.

MOTION: TO APPROVE THE FOLLOWING MINUTES:

- **June 4, 2018, Regular City Council Meeting**
- **June 18, 2018, Workshop City Council Meeting**

Roll Call Vote:

Ayes: 4 – Arthur, Diamond, Wiley, and Brown.
Noes: 0

MOTION CARRIED

COMMUNICATIONS AND CORRESPONDENCE / NONE

CITY MANAGER REPORT

City Manager Andy Hyatt reported the following:

- He will be attending the Florida League of Cities Annual Conference on August 16th-18th, 2018 in Hollywood, Florida.
- The Community Development Board Special Meeting for the 500 Atlantic development would be held on Wednesday, July 18th, 2018, at 6:00 p.m., at Fletcher High School.
- He announced the Council Committee meetings changes due to the July 4th holiday.
- Preparations are underway for the Oakhurst project and paving would begin in August;
- Meetings with City Council would be scheduled soon for the FY19 budget year;
- Fencing around the Beaches Energy area in Jarboe Park would need to be removed as work is being completed.

Police Chief Richard Pike reported that final plans for the July 4th events have been reviewed by the City Manager. He added that traffic alert notifications have been hand delivered to residents east of Third Street.

Chief Pike continued that the Neptune Beach Police Department would be participating in Heroes Day held at Christ United Methodist Church on Sunday, July 10, 2018. He also stated that the NBPD would be hosting a saturation patrol on Saturday, July 21, 2018, aimed at impaired drivers. He commented that this would be the first time a multi-jurisdictional operation would be taking place.

COMMENTS FROM THE PUBLIC

Elizabeth Andersen, 4435 Deep River Way E., Jacksonville, stated she was running for Duval County School Board, District 2. She explained she is a licensed mental health counselor and added that her priority is that the mental health of our children be taken into consideration.

CONSENT AGENDA / NONE**VARIANCES/SPECIAL EXCEPTIONS/DEVELOPMENT ORDERS / NONE****ORDINANCES / NONE****OLD BUSINESS****Jarboe Park
Master Plan
Engineering**

Jarboe Park Master Plan Engineering. Mr. Hyatt explained that Council had asked for quotes and prices on the engineering portion of Jarboe Park. Five firms were contacted. Three bids were received at \$75,130, \$76,881 and the third was for Phase 1 only at \$37,822. He added that the City has a civil engineer on staff that could also be considered.

Councilor Arthur stated that a civil engineer would still need to contract out the structural and electrical engineering portions of the project. An engineering firm would have a team of engineers. He stated he supported the bid of \$37,822, which is Parsons Corporation.

Mr. Hyatt confirmed that the bid of \$75,130 was also for Phase 1 only.

Vice Mayor Wiley stated he supports the in-house engineer, however a project like this may go faster if it is done by Parsons.

Councilor Diamond commented that he did not think much progress had been made since the engineering of Phase 1 is still being considered. He added he would like to know the costs of engineering the entire park in-house.

Mr. Hyatt answered that based on what Parsons stated, engineering the entire park would be double the cost for Phase 1.

Councilor Diamond questioned should the entire park be engineered to ensure work would not need to be redone in a later phase.

Mayor Brown advised that bids were received as requested and now the City Engineer is being presented as an option to do the engineering at the same price or less.

Councilor Diamond stated that he has faith that the City Engineer could do the project, he would just like to compare the numbers.

Councilor Jones remarked his concern is to have a complete set of permitting documents and to avoid errors and omissions.

Councilor Arthur stated that he is concerned that the Council is considering the in-house option when Parsons has an entire staff and a written proposal.

Councilor Jones commented that the other issue is the quality assurance from the in-house plans. He added that a full-service firm could provide the necessary support.

Mayor Brown explained that an engineering firm has presented a bid and she does not feel as comfortable with the in-house engineer.

Councilor Diamond questioned why the Council is only considering Phase 1 and not the entire park.

Mr. Hyatt stated it is just as easy to approve the entire park as it is to approve Phase 1.

Mayor Brown commented that the bid was only for Phase 1, which includes the tennis, volleyball, and pickleball courts.

Vice Mayor Wiley suggested moving forward with Phase 1 in order to get started on the project.

It was moved by Councilor Diamond, and passed unanimously, to call the question.

Made by Arthur, seconded by Diamond.

MOTION: **TO MOVE FORWARD WITH PARSONS ENGINEERING FOR PHASE 1 OF JARBOE PARK FOR \$37,882**

Roll Call Vote:

Ayes: 4 – Diamond, Arthur, Wiley, and Brown.

Noes: 0

MOTION CARRIED

Mayor Brown requested that the City Manager and staff review the engineering report to ensure the next phase is blended in concurrently when the time comes.

NEW BUSINESS

Emergency
Purchase of
Vac-Con Truck

Emergency Purchase of Vac-Con Truck. Mr. Hyatt explained that the existing truck is 20 years old and in need of major repairs. The price of the new truck is \$347,432.66. The recommendation is to move forward with the purchase of this necessary piece of equipment.

Councilor Arthur stated he had concerns with just receiving one quote when there are multiple contracts for this type of machine.

Deputy Public Works Director Megan George stated that there was only one contract with this type of vehicle included.

Interim Finance Director Steve Ramsey confirmed that the purchase would come from wastewater funds.

Made by Diamond, seconded by Arthur.

MOTION: TO APPROVE THE EMERGENCY PURCHASE OF THE VAC-CON TRUCK

Roll Call Vote:

Ayes: 4 – Arthur, Diamond, Wiley, and Brown.

Noes: 0

MOTION CARRIED

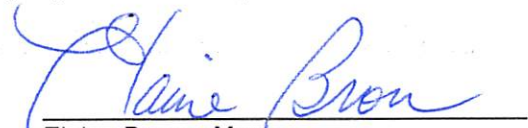
COUNCIL COMMENTS

Mayor Brown and Vice Mayor Wiley wished everyone a happy and safe July 4th holiday.

Councilor Diamond also wished everyone a happy 4th of July holiday and added he had concerns regarding the safety of the beaches.

Adjournment

There being no further business, the meeting adjourned at 6:51 p.m.


Elaine Brown, Mayor

ATTEST:


Catherine Ponson, City Clerk

Approved: 8/6/18

