



MINUTES
REGULAR CITY COUNCIL MEETING
MONDAY, JUNE 7, 2021, 6:00 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Regular City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, June 7, 2021, at 6:00 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

Attendance:**IN ATTENDANCE:**

Mayor Elaine Brown
Vice Mayor Fred Jones (6:07 p.m.)
Councilor Kerry Chin
Councilor Lauren Key
Councilor Josh Messinger

STAFF:

City Manager Stefen Wynn
City Attorney Zachary Roth
Police Commander Michael Key
Chief Financial Officer Carl LaFleur
Senior Center Director Leslie Lyne
Grant and Resiliency Coordinator Colin Moore
Community Development Director Kristina Wright
City Clerk Catherine Ponson

**Call to
Order/Roll
Call/Pledge**

Mayor Brown called the meeting to order at 6:00 p.m. and Councilor Key led the Pledge of Allegiance.

AWARDS / PRESENTATIONS/ RECOGNITION OF GUESTS / NONE

APPROVAL OF MINUTES

Minutes

Made by Key, seconded by Messinger.

MOTION:**TO APPROVE THE FOLLOWING MINUTES:**

May 3, 2021, Regular City Council Meeting
May 17, 2021, Special City Council Meeting
May 17, 2021, Workshop City Council Meeting
May 25, 2021, Roundtable Council Meeting

Roll Call Vote:

Ayes: 4- Chin, Key, Messinger, and Brown.
Noes: 0

MOTION CARRIED

Deferral of
Comp Plan
Transmittal
Public Hearing

Mayor Brown announced that the Transmittal Public Hearing for the 2021-2046 Comprehensive Plan has been deferred. She thanked Community Development Director Kristina Wright for meeting with groups and the public and making sure everyone gets their time in looking at the Plan. She added that the Ansbacher Law Firm, representing the City, has also reviewed the Plan.

PUBLIC COMMENT

Public Comment

Pat Hazouri, 207 Florida Boulevard, Neptune Beach, spoke regarding the infrastructure, solid waste problems, and the Dover, Kohl & Partners process

ORDINANCES

Ord. No. 2021-04, Professional Services

Ordinance No. 2021-04, Second Read And Public Hearing, An Ordinance of the City of Neptune Beach, Florida, Amending Division 2, Purchasing and Contracts, of Article VI, Finance, of Chapter 2 of the Code Of Ordinances, Administration, by Creating Section 2-388, Professional Services Requirements; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Public Hearing

Mayor Brown opened the public hearing. There being no comments from the public, the public hearing was closed.

Made by Messinger, seconded by Jones.

MOTION: TO ADOPT ORDINANCE NO. 2021-04 ON SECOND READ

Roll Call Vote:

Ayes: 5-Key, Messinger, Chin, Jones, and Brown.

Noes: 0

MOTION CARRIED

COMMUNICATIONS / CORRESPONDENCE / REPORTS

City Manager
Report

City Manager Stefen Wynn reported the following:

- He presented a revised timeline for Jarboe Park.
- He would present the recommendation for the RFQ for the completion of the Senior Center by the next workshop.
- His schedule of meetings is in the CM report, including TLM Realty.
- He attended the Florida City and County Management Association Conference (FCCMA) and attended great training sessions.
- He is now a member of the Florida League of Cities(FLOC) Legislative Policy Committee.
- He included the Future Land Use Map (FLUM).
- He reviewed the Mission Statement process, which includes a survey for the public to complete.
- He highlighted the Budget Roundtable graphics.
- He reviewed the pedestrian and bicycle count for the East Coast Greenway in Jarboe Park.

All monthly City Manager reports can be found, in their entirety, at: <https://www.ci.neptune-beach.fl.us/city-manager/pages/city-manager-reports>.

Police Report

Commander Michael Key reported that the Police Department remains busy with extra summer visitors. They are in the final planning stages for the Orange Crush event scheduled for the weekend of June 18th, 2021. Two electronic sign boards have been strategically placed throughout the City. They would be displaying four basic rules including golf cart rules, e-bike laws, stop sign enforcement and pedestrian crossings.

Mayor Brown commended all agencies for working together and sharing information for the weekend of July 18th, 2021.

VARIANCES / SPECIAL EXCEPTIONS / DEVELOPMENT ORDERS / NONE**OLD BUSINESS / NONE****NEW BUSINESS**

Res. No. 2021-11, PORF Board Members

Resolution No. 2021-11, A Resolution of the City of Neptune Beach Reappointing Members to the Police Officers' Retirement Board

Mayor Brown explained this is reappointing Jennifer Kowkabany and John Jolly to the Police Officers' Retirement Board. This would be Ms. Kowkabany's fifth two-year term and Mr. Jolly's second two-year term.

Made by Messinger, seconded by Chin

MOTION: TO ADOPT RESOLUTION NO. 2021-11, REAPPOINTING JENNIFER KOWKABANY AND JOHN JOLLY TO THE POLICE OFFICERS' RETIREMENT BOARD

Roll Call Vote:

Ayes: 5-Messinger, Chin, Key, Jones, and Brown.

Noes: 0

MOTION CARRIEDCourt Surfaces-
Change Order #1

Approval of Court Surfaces, Change Order #1, Jarboe Park Improvements Phase I. Grants and Resiliency Coordinantor Colin Moore, who is also the site superintendent, stated the main change is to the completion time. That is being pushed back to September 1, mainly due to the lighting, which is scheduled to ship on July 23rd, 2021, and then will take the contractor some time to complete.

Councilor Messinger stated he wanted to make sure the lighting for the long term is dark sky compliant in accordance with our lighting ordinance and reducing light pollution.

Mr. Moore explained that the lights requested for substitution had been vetted with the volleyball and pickleball groups. The lights are newer model with 25% less power consumption and a 10-year warranty.

Councilor Messinger expressed that he just wants to be sure that the shielding is correct and keeping light in the park and respecting the surrounding homeowners. He want the vendor to know and have it in writing regarding the lighting.

Mr. Moore added that the fitness equipment is going to be delayed until December.

Made by Jones, seconded by Messinger.

MOTION: TO APPROVE COURT SURFACES, CHANGE ORDER #1, JARBOE PARK PHASE I TO DECREASE CONTRACT PRICE BY \$57.00 AND TO EXTEND THE CONTRACT

Roll Call Vote:

Ayes: 5- Chin, Key, Messinger, Jones, and Brown.

Noes: 0

MOTION CARRIED**COUNCIL COMMENTS**

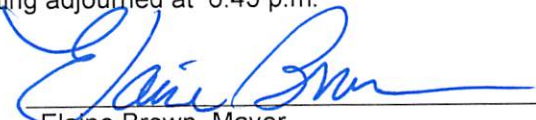
Councilor Chin questioned if there would be hours of operation for the volleyball and pickleball courts so the neighborhood is not disturbed in the late hours.

Mr. Wynn stated that this could be brought to the Land Use and Parks Committee to talk about programming at the Park.

Councilor Chin also pointed out on the weekends, Beaches Chapel Church has been using the parking lot for the Park. The City may need to enter into a discussion with them on this issue.

Adjournment

There being no further business, the meeting adjourned at 6:45 p.m.


Elaine Brown, Mayor

ATTEST:



Catherine Ponson, CMC
City Clerk

Approved: 07-19-2021