



MINUTES
REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 4, 2021, 6:00 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Regular City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, October 4, 2021, at 6:00 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

Attendance:**IN ATTENDANCE:**

Mayor Elaine Brown
 Vice Mayor Fred Jones
 Councilor Kerry Chin(*absent*)
 Councilor Lauren Key
 Councilor Josh Messinger(*absent*)

STAFF:

City Manager Stefen Wynn
 City Attorney Zachary Roth
 Police Chief Richard Pike
 Public Works Director Jim French
 Senior Center Director Leslie Lyne
 Grant and Resiliency Coordinator Colin Moore
 Community Development Director Kristina Wright
 City Clerk Catherine Ponson

**Call to Order/Roll
 Call/Pledge**

Mayor Brown called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

AWARDS / PRESENTATIONS/ RECOGNITION OF GUESTS

**Piper Turner
 Recognition**

Mayor Brown presented Piper Turner a 30-year pin and recognized her for 30 years of service as a Neptune Beach employee. Ms. Turner began employment with the City on September 12, 1991 as a cashier. She is now Code Compliance Supervisor in the Planning and Zoning Department.

APPROVAL OF MINUTES

Minutes

Made by Jones, seconded by Key.

MOTION:**TO APPROVE THE FOLLOWING MINUTES:**

September 8, 2021, Special City Council Meeting
September 27, 2021, Workshop City Council Meeting

Roll Call Vote:

Ayes: 3- Key, Jones and Brown.
 Noes: 0

MOTION CARRIED

PUBLIC COMMENTS / NONE**COMMUNICATIONS / CORRESPONDENCE / REPORTS****City Manager
Report**

City Manager Stefen Wynn reported following:

- He reviewed the Jarboe Park project
- He presented the bike pedestrian counter results from First Street and Jarboe Park.
- He gave an update on Public Works Department projects and repairs.
- Building permit activity for September was presented.

All monthly City Manager reports can be found, in their entirety, at:
<https://www.ci.neptune-beach.fl.us/city-manager/pages/city-manager-reports>.

**Police Chief
Report**

Police Chief Richard Pike presented the monthly crime analysis. The fundraising for the "No Empty Stockings" has started. He explained that this is a program that helps about 26 families that are identified during times of need.

Chief Pike announced that Officer Brian Waldrep would be retiring effective November 1, 2021. Chief Pike thanked him for his years of service. He announced the Fletcher Homecoming Parade would be October 18, 2021, at 10:00 a.m. He also reported that a traffic initiative had begun at the five-way intersection at Florida Avenue and Penman Road. Around 176 tickets have been issued.

Senior Center Director Leslie Lyne, also representing the Jacksonville Beaches Woman's Club, reported purple ribbons have been placed throughout the beaches for Domestic Violence Awareness in October.

ORDINANCES**Ord. No. 2021-06,
E-Bike
Regulations**

Ordinance No. 2021-06, Second Read And Public Hearing. An Ordinance Creating Section 7-29, Article II, Chapter 7 (Beaches and Waterways); Governing Use of Certain Personal Vehicles on the City's Beaches; Creating Section 22-8, Article I, Chapter 22 (Traffic and Motor Vehicles); Governing Use of Certain Personal Vehicles on the City Streets and Sidewalks; Providing for Severability; Providing an Effective Date.

Public Hearing

Mayor Brown opened the public hearing. There being no comments from the public, the public hearing was closed.

Vice Mayor Jones explained this is clarifying regulations and approaches to e-bikes, bicycles, and micro-mobility devices. It is good to have clarifying language and definitional standards. The City wants to welcome those vehicles but at the same time we want to have some regulation with respect to speed limits and where you can operate such devices.

Mayor Brown added that there are so many of these motorized vehicles on the beach and sidewalks. There have been many phone calls received.

Made by Key, seconded by Jones.

MOTION: TO ADOPT ORDINANCE NO. 2021-06 ON SECOND READ

Roll Call Vote:

Ayes: 3-Key, Jones and Brown.

Noes: 0

MOTION CARRIED

VARIANCES / SPECIAL EXCEPTIONS / DEVELOPMENT ORDERS / NONE**OLD BUSINESS / NONE****NEW BUSINESS**

Approval of Shade
Structure and
Swing Seat
Purchase

Approval of Purchase of Shade Structures and ADA Swing Seat in Jarboe Park Using Grant Funding. Mayor Brown stated that the Eckstein Foundation has donated \$50,000 to the City. \$20,000 of the funds has been designated for Jarboe Park.

Mr. Wynn commented that the purchase of two shade structures for the volleyball and tennis/pickleball courts and an additional ADA swing seat (for ages 5-12) was recommended by the Land Use and Parks Committee on September 7, 2021, as an appropriate use of these funds. The total amount being requested for approval at this meeting is \$13,460.62.

Councilor Key questioned what was the amount donated by the Eckstein Foundation towards Jarboe Park.

Mr. Wynn explained there was a total of \$50,000, with \$20,000 allocated to Jarboe Park, \$20,000 to the Police Department, and \$10,000 to the Senior Center.

Made by Key, seconded by Jones.

MOTION: TO APPROVE PURCHASE OF SHADE STRUCTURES AND ADA SWING SEAT IN THE AMOUNT OF \$13,460.62

Roll Call Vote:

Ayes: 3-Key, Jones and Brown.

Noes: 0

MOTION CARRIED

Approval of
Continuing Services
for Engineering

Approval of Recommendation for General Engineering Continuing Contract (GECC). Public Works Director Jim French explained that the City issued an RFQ for General Engineering Continuing Services on May 20, 2021. On July 29, 2021, the City received nine proposals, and seven were accepted based on the RFQ instructions.

Mr. French stated he is respectfully requesting Council's approval to award the four highest-scoring firms, which are Dewberry Engineers, Jones Edmonds and Associates, Ardurra Group, and Kimley-Horn and Associates. The continuing contracts will be for four years with options to renew for up to three additional two-year terms upon mutual agreement for a total of 10 years.

Made by Jones, seconded by Key

MOTION: TO APPROVE APPROVAL TO AWARD THE FOUR (4) HIGHEST SCORING FIRMS: DEWBERRY ENGINEERS, INC., JONES EDMUNDS & ASSOCIATES, INC., ARDURRA GROUP, INC., AND KIMLEY-HORN AND ASSOCIATES, INC. CONTINUING SERVICES CONTRACTS FOR PROFESSIONAL SERVICES.

Roll Call Vote:

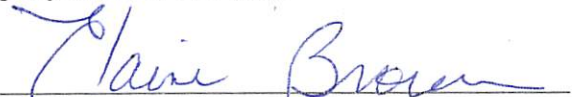
Ayes: 3-Key, Jones and Brown

Noes: 0


MOTION CARRIED

Adjournment

There being no further business, the meeting adjourned at 6:27 p.m.


Elaine Brown, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk

Approved: 11-1-2021