



MINUTES
SPECIAL CITY COUNCIL MEETING
MONDAY, NOVEMBER 15, 2021, 6:00 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Special City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, November 15, 2021, at 6:00 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

Attendance:**IN ATTENDANCE:**

Mayor Elaine Brown
Vice Mayor Fred Jones (6:16 p.m.)
Councilor Kerry Chin
Councilor Lauren Key
Councilor Josh Messinger (*absent*)

STAFF:

City Manager Stefen Wynn
City Attorney Zachary Roth
Police Chief Richard Pike
Commander Michael Key
Commander Gary Snyder
Public Works Director Jim French
Senior Center Director Leslie Lyne
Grant and Resiliency Coordinator Colin Moore
Community Development Director Kristina Wright
City Clerk Catherine Ponson

**Call to Order/Roll
Call/Pledge**

Mayor Brown called the meeting to order at 6:00 p.m. and Police Chief Richard Pike led the Pledge of Allegiance.

**Res. No. 2021-17,
Declaring a
Namesake
Roadway**

Resolution No. 2021-17, A Resolution of the City of Neptune Beach Honoring Officer Paul "Eddie" Bounds and Declaring a Namesake Roadway.

Made by Key, seconded by Chin.

MOTION:

**TO ADOPT RESOLUTION NO. 2021-17, DEDICATING SEAGATE
AVENUE FROM A1A TO PENMAN ROAD, AS OFFICER PAUL
"EDDIE" BOUNDS- LEGACY LANE**

Roll Call Vote:

Ayes: 3-Chin, Key, and Brown.
Noes: 0

**Proclamation,
Eddie Bounds Day**

Mayor Brown, Councilor Chin, Councilor Key, and Chief Richard Pike read and presented Officer Bounds' family, Janice, Cayla and Tyler, a proclamation declaring every June 3 hereafter, Eddie Bounds Day in Neptune Beach.

Officer Bounds devoted his entire adult life to serve Neptune Beach and the beaches community as a law enforcement officer. He also devoted hundreds of off-duty hours to assist in coaching the Fletcher High School football and baseball teams. He has left a legacy that will live forever.

Janice Bounds thanked the City and Council for honoring her late husband, Officer Paul "Eddie" Bounds.

Ord. No. 2021-12,
FY22 Budget
Amendment

Ordinance No. 2021-12, Second Read and Public Hearing, An Ordinance Amending the Operating Budget for the City of Neptune Beach, Florida for Fiscal Year 2022. Beginning October 1, 2021 and Ending September 30, 2022

Public Hearing

Mayor Brown opened the public hearing. There being no comments from the public, the public hearing was closed

Made by Chin, seconded by Key,

MOTION: **TO ADOPT ORDINANCE NO. 2021-12, FY2022 BUDGET AMENDMENTS ON SECOND READ**

Ayes: 4- Key, Chin, Jones and Brown
Noes: 0

MOTION CARRIED

Supplemental
Agreement No. 1,
Jones Edmonds

Supplemental Agreement No. 1 with Jones Edmonds and Associates for the Preparation of Utility Response Plans. Public Works Director Jim French explained that America's Water Infrastructure Act of 2018 (AWIA) contains requirements and deadlines for community water systems including updating the Risk and Resiliency Assessment (RRA) and certifying its completion to the EPA by June 30, 2021, and updating the Emergency Response Plans (ERP) and certifying its completion to the EPA within six months of certifying the RRA.

Staff coordinated with Jones Edmonds, a consultant engaged through one of CONB's continuing service contracts, to provide the ERP updates. Staff determined the proposed total fee of \$41,964.00 to be reasonable for the scope of services provided.

Mr. French confirmed Councilor Key's inquiry that this is a federal requirement and not something the City is doing on its own.

Mr. Wynn advised there would be another supplemental agreement for Jones Edmonds next month for stormwater improvements.

Made by Key, seconded by Jones.

MOTION: **TO APPROVE SUPPLEMENTAL AGREEMENT NO. 1 WITH JONES EDMONDS AND ASSOCIATES FOR THE PREPARATION OF UTILITY RESPONSE PLANS IN THE AMOUNT OF \$41,964**

Roll Call Vote:
Ayes: 4-Chin, Key, Jones, and Brown
Noes: 0

MOTION CARRIED

Beaches Town
Center Holiday
Lighting

Consideration of Approval of Beaches Town Center 2021-2022 Holiday Lighting Request. Beaches Town Center President Richard Arthur stated the lighting has started in the Beaches Town Center in 2014. This is the second time they have asked for assistance. They are planning to wrap 281 Palms at \$100 each. Neptune Beach, Atlantic Beach and the Beaches Town Center Agency would split the total cost of \$30,600.

Made by Jones, seconded by Key.

MOTION: **TO APPROVE THE 2021 HOLIDAY LIGHTING FOR THE BEACHES**
TOWN CENTER IN THE AMOUNT OF \$10,200

Roll Call Vote:

Ayes: 4-Key, Chin, Jones, and Brown

Noes: 0

MOTION CARRIED

Adjournment

There being no further business, the Special Meeting adjourned at 6:24 p.m.


Elaine Brown, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk

Approved: 12-06-2021

