



MINUTES
SPECIAL CITY COUNCIL MEETING
TUESDAY, FEBRUARY 22, 2022, 6:00 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Special City Council Meeting of the City Council of the City of Neptune Beach was held on Tuesday, January 18, 2022, at 6:00 p.m., at Neptune Beach City Hall, 116 First Street, Neptune Beach, Florida 32266.

Attendance:

IN ATTENDANCE:

Mayor Elaine Brown
 Councilor Kerry Chin
 Councilor Lauren Key
 Councilor Nia Livingston
 Councilor Josh Messinger

STAFF:

City Manager Stefen Wynn
 City Attorney Zachary Roth
 Police Chief Richard Pike
 Public Works Director Jim French
 Community Development Director Samantha Brisolara
 Grant and Resiliency Coordinator Colin Moore
 Mobility Management Director Megan Steward
 City Clerk Catherine Ponson

**Call to Order/Roll
Call/Pledge**

Mayor Brown called the Special Meeting to order at 6:00 p.m. and Councilor Chin led the Pledge of Allegiance.

**Supp. Agreement
No. 1, Ardurra
Group**

Consideration of Approval of Supplemental Agreement No. 1 with Ardurra Group, Inc. for Post-Design Phase Services on the Florida Boulevard Culvert Replacement Project. Mr. Wynn explained this is for post-design services on the Florida Boulevard Culvert Replacement Project.

Made by Messinger, seconded by Livingston.

MOTION:

TO APPROVE SUPPLEMENTAL AGREEMENT NO. 1 WITH ARDURRA GROUP, INC. FOR POST-DESIGN PHASE SERVICES ON THE FLORIDA BOULEVARD CULVERT REPLACEMENT PROJECT

Roll Call Vote:

Ayes: 5-Chin, Key, Livingston, Messinger, and Brown
 Noes: 0

MOTION CARRIED

**Supp. Agreement
No. 3, Jones
Edmunds**

Consideration of Approval of Supplemental Agreement No. 3 with Jones Edmunds & Associates, Inc. for Surface Water Discharge Elimination Feasibility and Planning. Public Works Director Jim French explained the State of Florida passed legislation requiring the City to submit a plan for eliminating nonbeneficial surface water discharges from its Wastewater Treatment Facility (WWTF) by January 1, 2023. The legislation is associated

with the 2021 Senate Bill 64 (SB64). The required plan was discussed and approved during the October 18, 2021, City Council meeting and submitted to the FDEP by November 1, 2021. Since then the FDEP has requested additional information. Staff budgeted \$80,000 for professional services in this year's sewer fund to begin the SB64 planning efforts. We are also working with the other Beach communities to identify possible joint solutions. This is the first step of many steps.

Made by Messinger, seconded by Chin.

MOTION: **TO APPROVE SUPPLEMENTAL AGREEMENT NO. 3 WITH JONES EDMUNDS & ASSOCIATES, INC. FOR SURFACE WATER DISCHARGE ELIMINATION FEASIBILITY AND PLANNING**

Roll Call Vote:

Ayes: 5-Key, Livingston, Messinger, Chin, and Brown

Noes: 0

MOTION CARRIED

Supp. Agreement
No. 4, Jones
Edmunds

Consideration of Approval of Supplemental Agreement No. 4 with Jones Edmunds & Associates, Inc. for Surveying Services to Locate Rights-of-Ways. Mr. Wynn reported that this is for Mobility Management for surveying rights-of-way around Bank of America. He stressed that all of these supplemental agreements have been budgeted and would not result in a budget amendment.

Mobility Management Director Megan Steward explained this was in response to an inquiry from Bank of America's management of a concern that there was perceived encroachment of some of the City's parking spaces on their property. The City walked the site with BOA and the next step is to mark the boundaries so we know exactly where the encroachment is.

Made by Chin, seconded by Messinger.

MOTION: **TO APPROVE SUPPLEMENTAL AGREEMENT NO. 4 WITH JONES EDMUNDS & ASSOCIATES, INC. FOR SURVEYING SERVICES TO LOCATE RIGHTS-OF-WAYS**

Roll Call Vote:

Ayes: 5-Livingston, Messinger, Chin, Key, and Brown

Noes: 0


MOTION CARRIED

Adjournment

There being no further business, the Special Meeting adjourned at 6:10 p.m.


Elaine Brown, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk

Approved: 3-7-2022

