



**MINUTES
WORKSHOP CITY COUNCIL MEETING
MONDAY, JUNE 17, 2019, 6:00 P.M.
CITY HALL, 116 FIRST STREET
NEPTUNE BEACH, FLORIDA**

Pursuant to proper notice a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, June 17, 2019, at 6:00 p.m., in the Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida

Attendance

IN ATTENDANCE:

Mayor Elaine Brown
Vice Mayor Fred Jones
Councilor Kerry Chin
Councilor Josh Messinger
Councilor Scott Wiley

STAFF:

Interim City Manager/Public Works Director
Leon Smith
Police Chief Richard Pike
Finance Director Peter Kajokas
Commander Gary Snyder
City Clerk Catherine Ponson

Also present was Zachary Roth, Ansbacher Law Firm.

**Call to
Order/Pledge
of Allegiance**

Mayor Brown called the workshop meeting to order at 6:00, p.m. and Councilor Messinger led the Pledge of Allegiance.

*Issue Development was moved to this portion of the meeting.

ISSUE DEVELOPMENT

**City Manager
Search
Process**

City Manager Search Process-Jim Hanson, FCCMA Senior Advisors. Mayor Brown introduced Jim Hanson, former Atlantic Beach city manager and George Forbes, former Jacksonville Beach city manager. Mr. Hanson explained that there were Senior Advisors who are retired city and county managers who volunteer their time to assist local governments. They would help in executive searches for city managers for cities with populations under 20,000.

Mr. Hanson explained the importance of choosing the city manager. He explained that an attributes questionnaire had been sent to Council and based on that, the job advertisement would be revised and posted once approved by Council.

Mayor Brown thanked Mr. Hanson and stated that the consensus is to work with the Senior Advisors for the city manager search.

AWARDS / PRESENTATIONS / RECOGNITION OF GUESTS

- Jonathan Paul, NUE Urban Concepts Jonathan B. Paul, NUE Urban Concepts- Mobility Plans and Fees Presentation. Jonathan B. Paul, NUE Urban Concepts, presented a mobility plan and fees PowerPoint. He reviewed concurrency and mobility fee implementation.
- July 4th Security Plan July 4th Security Plan Presentation. Commander Gary Snyder advised the Council of the Traffic and Operations Brief for the July 4th holiday event. He stated there is a process in place to assist Neptune Beach residents affected by street closures to have as little interruption as possible. He reported that supporting agencies would be the Jacksonville Sheriff's Office, Jacksonville Fire and Rescue Division, Duval County Emergency Management and Mayport Naval Station.

CITY MANAGER REPORT

- City Manager Report Interim City Manager Leon Smith reported the following:
- The FDOT Open House for the intersection at Third Street and Atlantic Boulevard would be held on Tuesday, June 18, 2019 beginning at 4:30 p.m.
 - The Sea Level Rise Forum would be held at Fletcher High School beginning at 6:00 p.m. on Wednesday, June 19, 2019. He advised of how to arrive due to FDOT road closures.
 - The pilot parking information meeting would be on Thursday, June 20, 2019 in the Council Chambers beginning at 6:30 p.m.
 - He advised that recycling would begin on the beach, at City Hall and at the Police Department.
- Police Department Report Police Chief Richard Pike reported there would be officers present to direct traffic at the Sea Level Rise forum. He also that a lifeguard chair has been placed in front to the Public Safety Building in honor of Larry Hobbs, a former lifeguard who passed away recently. He Also added the pedestrian crosswalk safety initiative would begin June 21.

COMMITTEE REPORTS

- Finance/Charter/Board Review Committee Chairman Wiley reported that his committee met on June 12, 2019, and stated that the primary focus has been the upcoming budget. Future committee meetings will focus on each individual department and one major change would be the modification to the digester at the water treatment plant.
- Transportation and Public Safety Vice Mayor Jones reported that his committee would meet on June 19, 2019, and discussing the Complete Streets and Sidewalk CIP Plan.
- Land Use and Parks Committee Chair Messinger reported his committee would be meeting on Wednesday, June 26, 2019 at 12:00 p.m.
- Vice Mayor Brown advised the Council that the latest contract for the City Attorney would be given to Council to review and meetings could be set up for that discussion and Council input.

PROPOSED ORDINANCES / NONE

CONTRACTS / AGREEMENTS

Interlocal
Agreement/
Parking Services

Interlocal Agreement between the City of Neptune Beach and the City of Atlantic Beach Regarding the Parking Program in the Beaches Town Center Area. Mark Rimmer, Parking Coordinator, explained that the Interlocal Agreement and the Parking Ordinance are being worked on simultaneously in Neptune Beach and Atlantic Beach. The Interlocal Agreement has been reviewed by both Neptune Beach and Atlantic Beach. The City Attorney had reviewed the agreement before he resigned. The current version had been reviewed by the Interim City Attorney, and she commented that on Page 2, Item 4 the consent of the City Manager of Atlantic Beach would need to be formalized.

Councilor Messinger pointed out that the word "written" could be inserted before the word "consent" in Item 4 on Page 2.

Mr. Rimmer continued that the section where revenue is mentioned is a number that was consented to and could be subject to change after review and be changed by Council. He added this was a moving target as it is implemented with the understanding that this could change. He added he would report back to Atlantic Beach what was discussed at this meeting.

Councilor Wiley questioned parts of the agreement, including the intention and cooperation of both Cities, each City's costs and the terms of the agreement. He advised that he did not know if this was something that the City needed to engage in until a City Attorney has been engaged.

Councilor Chin questioned the term of five years when this has been called a pilot parking program and could terminate in one year.

Mr. Rimmer stated that there is a 60-day cancellation notice clause in the agreement.

Mayor Brown advised that the City would wait for Atlantic Beach's changes and our new City Attorney's changes in order to move forward with the agreement.


Adjournment

There being no further business, the workshop meeting adjourned at 7:37 p.m.


Elaine Brown, Mayor



ATTEST:


Catherine Ponson, City Clerk

Approved: 7/1/19