



**MINUTES**  
**WORKSHOP CITY COUNCIL MEETING**  
**IMMEDIATELY FOLLOWING SPECIAL MEETING**  
**NEPTUNE BEACH CITY HALL**  
**116 FIRST STREET**  
**NEPTUNE BEACH, FLORIDA 32266**  
**MONDAY, JUNE 21, 2021, 7:39 P.M.**

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, June 21, 2021, at 7:39 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266

**Attendance****IN ATTENDANCE:**

Mayor Elaine Brown  
 Vice Mayor Fred Jones  
 Councilor Kerry Chin  
 Councilor Lauren Key  
 Councilor Josh Messinger

**STAFF:**

City Manager Stefen Wynn  
 City Attorney Zachary Roth  
 Commander Michael Key  
 Commander Gary Snyder  
 Chief Financial Officer Carl LaFleur  
 Public Works Director Jim French  
 Mobility Management Director Megan Steward  
 Senior Center Director Leslie Lyne  
 Community Development Director Kristina Wright  
 Code Compliance Supervisor Piper Turner

**Call to  
Order/Roll Call**

Mayor Brown called the workshop meeting to order at 7:39 p.m.

**AWARDS / PRESENTATIONS / GUESTS**

**SJRWMD  
Presentation**

City Manager Wynn announced that the presentation from the St. Johns River Water Management District had been withdrawn from the agenda.

**DEPARTMENTAL SCORE CARD**

**Departmental  
Score Card**

Departmental Score Card. City Manager Stefen Wynn reviewed the Departmental Score Card. The Departmental Score Cards are posted on the City website at: <https://www.ci.neptune-beach.fl.us/city-manager/pages/city-manager-reportsdepartmental-score-cards>

**Mission  
Statement**

Mission Statement Survey Report. Mr. Wynn stated that there were 109 respondents to the survey. 73 of those chose Option B, which reads "The City of Neptune Beach is committed to protecting and celebrating its Beaches and Marshes while providing services efficiently and effectively to its Residents, and is further committed to maintaining the unique residential, walkable and bicycle-friendly character that the City has historically enjoyed."

He stated that he was not asking for decisions but for Council to review the survey responses.

### COMMITTEE REPORTS

Finance  
Committee

Councilor Key reported that the audit had been reported on earlier. She stated that the City is moving into the budget season. Each department head will have two meetings.

Land Use &  
Parks

Councilor Messinger reported his next meeting will be the week of June 29<sup>th</sup>, 2021. He reported he and the beautification committee have been getting a steady flow of residents asking for trees. He added an area in need of trees is between Penman Road and Atlantic Boulevard. He stated that a Tree Policy should be expedited through the process on the Council side and in our new Code.

Strategic  
Planning/  
Transportation  
and Public  
Safety

Vice Mayor Jones reported his Committee would meet in the next few weeks to kickoff the third phase of the Vision Plan Process to make sure we are on schedule. There are items in Chapter 27 that need to be addressed. He added a meeting of the Transportation and Public Safety would be scheduled to discuss the Florida Boulevard sidewalk. He would also like to come up with quicker, lighter and cheaper projects.

### PUBLIC COMMENTS / NONE

### PROPOSED ORDINANCES / NONE

### CONTRACTS / AGREEMENTS / NONE

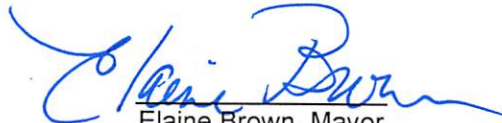
### ISSUE DEVELOPMENT / NONE


### PUBLIC COMMENTS / NONE

Adjournment

There being no further business, the Workshop meeting adjourned at 7:47 p.m.

ATTEST:

  
Elaine Brown, Mayor

  
Catherine Ponson, CMC  
City Clerk



Approved: 07/19/2021