



**MINUTES**  
**WORKSHOP CITY COUNCIL MEETING**  
**IMMEDIATELY FOLLOWING SPECIAL MEETING**  
**NEPTUNE BEACH CITY HALL**  
**116 FIRST STREET**  
**NEPTUNE BEACH, FLORIDA 32266**  
**MONDAY, JULY 19, 2021, 6:26 P.M.**

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, July 19, 2021, at 6:26 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266

**Attendance****IN ATTENDANCE:**

Mayor Elaine Brown  
 Vice Mayor Fred Jones  
 Councilor Kerry Chin  
 Councilor Lauren Key (*absent*)  
 Councilor Josh Messinger

**STAFF:**

City Manager Stefen Wynn  
 City Attorney Zachary Roth  
 Police Chief Richard Pike  
 Chief Financial Officer Carl LaFleur  
 Public Works Director Jim French  
 Senior Center Director Leslie Lyne  
 Community Development Director Kristina Wright  
 City Clerk Catherine Ponson

**Call to  
Order/Roll Call**

Mayor Brown called the workshop meeting to order at 6:26 p.m.

**AWARDS / PRESENTATIONS / GUESTS / NONE**

**DEPARTMENTAL SCORE CARD**

**Police Chief  
Report**

Police Chief Richard Pike thanked Grants and Resiliency Coordinator Colin Moore for the use of the bike counter. He reported that the rain on July 4<sup>th</sup> kept it from being a record crowd. He added that it was still shoulder to shoulder on the beach proper.

**Departmental  
Score Card**

Departmental Score Card. City Manager Stefen Wynn reviewed the Departmental Score Card. The Departmental Score Cards are posted on the City website at: <https://www.ci.neptune-beach.fl.us/city-manager/pages/city-manager-reportsdepartmental-score-cards>

**COMMITTEE REPORTS**

**Strategic  
Planning/  
Transportation  
and Public  
Safety**

Vice Mayor Jones reported Phase III of the Vision Plan process would be getting underway and this Committee would be discussing the path forward. Transportation and Public Safety would be scheduled to discuss quicker, lighter and cheaper projects.

**PUBLIC COMMENTS**

Public Comment Penny Kennedy, 2010 Acacia Road, Neptune Beach, commended City Manager Wynn on the information on the City website. She spoke regarding the amount of money being spent on Jarboe Park and the lack of practical necessities. She commented on the lack of parking and the pickleball and basketball courts. She added that the new water bills do not have the informational graphic that shows usage.

**PROPOSED ORDINANCE**

Proposed  
Ordinance,  
Development  
Permit  
Moratorium

**PROPOSED ORDINANCE NO. 2021-** An Ordinance of the City of Neptune Beach, Florida, Enacting a Temporary Moratorium to Prohibit the Acceptance or Processing of Certain Applications for Development Orders or any Other Official Action of the City Having the Effect of Permitting or Allowing for the Issuance of a Development Permit or Related Approval as set forth in Chapter 27, Unified Land Development Regulations, Division 2, Development Review Sections 27-76 through 27-88 in the Central Business District and Commercial C-1 Zoning District; Providing for a Temporary Moratorium Term to be Extended if Necessary by the City Council; Providing for Early Termination; Providing for Conflicts; Providing for Severability; Providing an Effective Date.

Vice Mayor Jones stated that this ordinance intends to make sure that development that comes in follows and adheres to the new standards the City is going to make with the Land Development Code update. The intent is to put in a temporary moratorium on development permits in the Town Center and walkable commercial area until we get the outcome of the final phase. The last thing we want is to have a project get built and go through the process following the existing Chapter 27. We are working on the standards in the respective districts.

Councilor Messinger commented that this came from the initial discussions when the Vision Plan process began. The Dover, Kohl and Partners team suggested in the last four to six months of the process that we may want to put a temporary moratorium on development agreements and things of that sort. We are coming up to that timeframe and he supports this legislation.

Councilor Chin asked the City Attorney had any issues on this proposed ordinance.

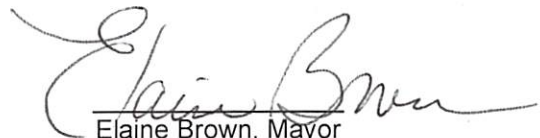
City Attorney Zachary Roth responded that this is a valid planning tool to prevent 11<sup>th</sup> hour applications from rushing in and defeating the purpose of the planning process.

**CONSENSUS:**

**TO MOVE THE PROPOSED ORDINANCE TO THE AUGUST 2, 2021, REGULAR MEETING AGENDA**

**CONTRACTS / AGREEMENTS / NONE****ISSUE DEVELOPMENT / NONE****PUBLIC COMMENTS / NONE**

Adjournment There being no further business, the Workshop meeting adjourned at 6:43 p.m.

  
Elaine Brown, Mayor

ATTEST:



Catherine Ponson, CMC  
City Clerk

Approved: 8-2-2021

