



MINUTES
WORKSHOP CITY COUNCIL MEETING
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266
MONDAY, AUGUST 16, 2021, 6:00 P.M.

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, August 16, 2021, at 6:00 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266

Attendance**IN ATTENDANCE:**

Mayor Elaine Brown
Vice Mayor Fred Jones
Councilor Kerry Chin
Councilor Lauren Key
Councilor Josh Messinger

STAFF:

City Manager Stefen Wynn
City Attorney Zachary Roth
Police Chief Richard Pike
Chief Financial Officer Carl LaFleur
Public Works Director Jim French
Senior Center Director Leslie Lyne
Community Development Director Kristina Wright
City Clerk Catherine Ponson

**Call to
Order/Roll Call**

Mayor Brown called the workshop meeting to order at 6:00 p.m. and led the Pledge of Allegiance

Mayor Brown announced that the testing site in Neptune Beach, located at 540 Atlantic Boulevard, had been approved for free testing by the City of Jacksonville

AWARDS / PRESENTATIONS / GUESTS

**Swearing In
Ceremony**

Mayor Brown administered the Oath of Office to Officer Joseph A. Richardson.

**Resiliency Lab
Presentation**

Clayton Levins, Executive Director, Smart North Florida, gave a presentation regarding a Neptune Beach Resiliency Lab. The project mission would be to drive innovation in the resiliency space for Neptune Beach, promote economic development, improve resiliency infrastructure and promote investment transparency through the use of coordinated data.

**Enterprise
Fleet
Management**

Todd Likens, Senior Account Executive, Enterprise Fleet Management, presented how fleet management works and the objectives of a management program.

DEPARTMENTAL SCORE CARD

COMMITTEE REPORTS

- Land Use & Parks Councilor Messinger reported that this committee is scheduled to meet on August 24, 2021 at 10:00 a.m.
- Finance Councilor Key reported that a meeting needs to be scheduled since there has been a transition in the Finance Department.

PUBLIC COMMENTS

- Public Comment Lynda Padrta, 1113 First Street, Neptune Beach, spoke regarding the motor parasailing that has been occurring at the beaches. They were flying close to houses and she thought they were supposed to stay over the beaches.

PROPOSED ORDINANCE

- Proposed Ordinance, **PROPOSED ORDINANCE NO. 2021-** An Ordinance Creating Section 7-29, Article II, Chapter 7 (Beaches and Waterways); Governing Use of Certain Personal Vehicles on the City's Beaches; Creating Section 22-8, Article I, Chapter 22 (Traffic and Motor Vehicles); Governing Use of Certain Personal Vehicles on the City Streets and Sidewalks; Providing for Severability; Providing an Effective Date

City Attorney Zachary Roth stated that in drafting this he used language from sister cities and language consistent with Florida Statutes, Chapter 316. Restrictions for these vehicles are for the beaches as well as streets and sidewalks.

CONSENSUS: **TO MOVE THE PROPOSED ORDINANCE TO THE NEXT REGULAR MEETING AGENDA**

CONTRACTS / AGREEMENTS

ISSUE DEVELOPMENT

- FY22 Budget Process **FY22 Estimated Revenues.** Mr. Wynn stated that some of the revenues had not been updated at this time. We will see that revenue in September and he assured Council that the City is doing well with its revenue. He added that the ARPA funding agreement had been signed and the first tranche should be received in the next couple of weeks. He added that a deep dive through the Finance Committee would take place before the September 8, 2021, First Budget Hearing.

FY22 Budget Requests. Mr. Wynn reviewed the departmental requests.

Councilor Key questioned the projected salary from Wastewater in FY21 of \$331,885.10 and the requested amount for FY22 of 648,000.00.

Public Works Director Jim French explained that some employees are paid out of different funds. There may have been employees transferred to another department and their salary was not adjusted to reflect that. He created a spreadsheet to make sure that people are hitting the correct percentages. He added that there are proposed positions in wastewater that may have a higher salary based on their qualifications. There is also a proposed master electrician position.

- CRA Discussion **Establishing a CRA Discussion.** Community Development Director Kristina Wright explained the CRA process. She added that a Finding of Necessity process is required for the creation and implementation of a Community Redevelopment Area (CRA). Key issue areas include severe and critical infrastructure needs, life safety, flooding and stormwater management insufficiencies.

Blight and slum determinations are directly from Florida Statutes and are a culmination of many years of not having a viable plan in place.

Councilor Messinger commended Ms. Wright for her effort and stated this is an excellent opportunity for the City.

Interim CFO

Approval of Interim CFO. Mr. Wynn explained introduced Jennifer Joyce with Ascendo Resources and Maxine Person. Ms. Person is begin recommended for the interim CFO position. She is interested in helping the City through ther transition.

Ms. Person stated there is a budget and an audit taking place and she likes to solve problems. She wants to help create a budget that is explainable and transparent/

Made by Messinger, seconded by Key.

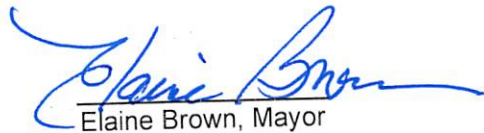
MOTION:

TO APPROVE THE APPOINTMENT OF THE INTERIM CHIEF
FINANCIAL OFFICER, MAXINE PERSON

MOTION CARRIED

Adjournment

There being no further business, the Workshop meeting adjourned at 7:32 p.m.


Elaine Brown, Mayor

ATTEST:



Catherine Ponson, CMC
City Clerk



Approved: _____

9-8-2021