



MINUTES
WORKSHOP CITY COUNCIL MEETING
MAY 16, 2022, 6:00 P.M.
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, May 16, 2022, at 6:00 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266

Attendance**IN ATTENDANCE:**

Mayor Elaine Brown
 Vice Mayor Kerry Chin
 Councilor Lauren Key (*absent*)
 Councilor Nia Livingston
 Councilor Josh Messinger (*absent*)

STAFF:

City Manager Stefen Wynn
 City Attorney Zachary Roth
 Police Chief Richard Pike
 Public Works Director Jim French
 Community Development Director Samantha Brisolara
 Senior Center Director Leslie Lyne
 Grant and Resiliency Coordinator Colin Moore
 Mobility Management Director Megan Steward
 City Clerk Catherine Ponson

**Call to
Order/Roll Call**

Mayor Brown called the workshop meeting to order at 6:00 p.m. and led the Pledge of Allegiance

AWARDS / PRESENTATIONS / GUESTS**National Safe
Boating Week**

Mayor Brown presented the proclamation declaring May 22-May 28, 2022, National Safe Boating Week to members of the U.S. Coast Guard Auxiliary, Flotilla 070-14-04. Present at the meeting were Flotilla Commander Mark Vitry, Staff Officer Ken Jacobs and Bill Hurlburt.

**National Gun
Violence
Awareness Day**

Mayor Brown presented the proclamation declaring June 3, 2022, the first Friday in June, to be National Gun Violence Awareness Day in Neptune Beach. Angela Carrero Ibaseta of Students Demand Action of Jacksonville was on hand to receive the proclamation. Also present was Katie Hathaway of Moms Demand Action.

DEPARTMENTAL SCORE CARD**Dept. Score
Card**

City Manager Stefen Wynn presented the Departmental Score Card. He announced new bike racks has been installed on Bay Street and Pine Street.

Vice Mayor Chin applauded Mr. Wynn for getting the bike racks in place. He added that having a policy for bike racks, electric vehicle parking and handicapped parking would allow us to more reasonably to take back the use of these public accesses.

Mr. Wynn stated that this is part of the quicker, lighter, cheaper concept and commended Grants and Resiliency Coordinator Colin Moore for his efforts. He added that we want to improve multimodal access towards the beaches and this is one step in the right direction.

Mayor Brown advised that she and Mr. Moore have been working on another program that will provide baskets at the walkovers for walkers to pick up trash.

The Departmental Score Cards and reports are posted on the City website at: <https://www.ci.neptune-beach.fl.us/city-manager/pages/city-manager-reportsdepartmental-score-cards>

COMMITTEE REPORTS

Mayor Brown reported that work on the Charter Review Committee is being done to get ready for those meetings. She also reported that Finance and Land Use and Parks have not had a meeting scheduled.

PUBLIC COMMENTS

Public Comment Pat Hazouri, 207 Florida Boulevard, Neptune Beach, requested more detailed explanation of the resolution on the agenda. She spoke regarding Council answering the public during meetings.

PROPOSED ORDINANCES / NONE

CONTRACTS / AGREEMENTS / NONE

ISSUE DEVELOPMENT

Res. No. 2022-06 RESOLUTION NO. 2022-06, A Resolution of the City of Neptune Beach, Florida, Adopting a Schedule of Fees to be Instituted for Various City Services; Providing for Severability, and Providing an Effective Date.

Mr. Wynn reviewed some of the changes in fees. The Neptune House rental fee has been broken down for residents and nonresidents. There are also different rates for alcohol and without alcohol. Food trucks will need a Special Event Permit.

Public Records Requests has been changed to include charges for Complex Public Records Requests. A Complex Public Records Request would include requests that contain complex or historical information.

City Attorney Zachary Roth clarified that Florida Statutes specifically says we charge for labor based on the actual cost we incur for that labor, which is why we take that employee's hourly rate and multiply it by the hour. That is the amount of time the City is losing.

Mr. Wynn continued by reviewing garage sales and peddling/soliciting fees. He pointed out that the business licensing fees have not been increased in quite some time. He also reported that an extensive personnel records request under the Police Department would be charged the rate of employee hours plus the cost of digital information.

Councilor Livingston commented that it would be helpful as we are going through this to know what these fees are and where the fees are going to. She added it seemed pretty standard normally across like different cities in the areas.

Mr. Wynn stated that the reason we are implementing the fees for services we should have been charging for is that it takes staff time and we are recovering the costs for those additional services. Especially building review and permitting fees. We do not have a right-of-way permit fee when many departments must review the application.

Vice Mayor Chin noticed there is an entry for a special event permit and an entry for special event review. He was wondering if they are referring to the same thing.

Community Development Director Samantha Brisolara stated that this could be a typo as she had them listed under each reviewing department. They are referring to the same thing.

Vice Mayor Chin pointed out that the City had an extra fee for after-hours reconnection of water service. He asked had that been included or been taken over by some other fee.

Ms. Brisolara stated that the emergency reconnection fee was not factored into this as there would not be a fee due to an emergency. However, there is a reconnection fee due to lack of payment.

Mr. Wynn clarified that there is a special event permit fee under fire marshal that is specific to tents and food trucks. That is a separate fee.

Mayor Brown questioned the deposit of \$500 for a nonprofit having a meeting in the Neptune House. She added she would need to review these.

PUBLIC COMMENTS

Public Comment Pat Hazouri, 207 Florida Boulevard, Neptune Beach, stated she had concerns when charging fees. She added that more information should be on our website. She commented that the City should be charging impact fees.

Chuck McCue, 1908 3rd Street, Neptune Beach, spoke regarding the differences in fees, the use of the Neptune House, and lack of access to information.

Adjournment There being no further business, the Workshop meeting adjourned at 6:43 p.m.


Elaine Brown, Mayor

ATTEST:

Catherine Ponson, CMC
City Clerk



Approved: 6-6-2022