



MINUTES
WORKSHOP CITY COUNCIL MEETING
FOLLOWING SPECIAL BUDGET MEETING
MONDAY, SEPTEMBER 16, 2019, 6:04 P.M.
NEPTUNE BEACH CITY HALL, 116 FIRST STREET
NEPTUNE BEACH, FLORIDA

Pursuant to proper notice a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, September 16, 2019, at 6:04 p.m., in the Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida

Attendance

IN ATTENDANCE:

Mayor Elaine Brown
 Vice Mayor Fred Jones (via phone)
 Councilor Kerry Chin
 Councilor Josh Messinger
 Councilor Scott Wiley

STAFF:

Interim City Manager Leon Smith
 City Attorney Zachary Roth
 Police Chief Richard Pike
 Finance Director Peter Kajokas
 Deputy Public Works Director
 City Clerk Catherine Ponson

**Call to
 Order/Pledge
 of Allegiance**

Mayor Brown called the workshop meeting to order at 6:00 p.m.

AWARDS / PRESENTATIONS / RECOGNITION OF GUESTS / NONE

CITY MANAGER REPORT

**City Manager
 Report**

Interim City Manager Leon Smith reported:

- Three interviews for Community Development Director would be conducted this week.
- The Transportation and Public Safety and Land Parks Committees would meet on the morning of Wednesday, September 18.
- Dover, Kohl & Partners would be here also on Wednesday, September 18 for a City tour and scoping discussion.
- The electronic timekeeping should be installed and running by mid-October.
- The FDOT project is progressing.

**Police Chief
 Report**

Police Chief Richard Pike reported that the dispatch remodel is halfway completed. Fletcher High School homecoming parade would be on Monday, September 23.

**City Attorney
 Report**

City Attorney Zachary Roth reported that the Paid Parking Interlocal Agreement is on the City of Atlantic Beach's, Monday, September 23, 2019 agenda. It had been tabled earlier to have more questions answered.

Councilor Messinger wanted to make sure that Parking Consultant Mark Rimmer is available to answer any questions in order to ensure transparency throughout this process.

COMMITTEE REPORTS

- Land Use and Parks Committee Chairman Messinger reported that his committee would meet on Wednesday, September 18, 2019 at 10:00 a.m. to discuss Jarboe Park. He also stated that he would be discussing the introduction of legislation by himself and Councilor Chin regarding the R-4 zoning district imposing a moratorium on lot splits until Dover, Kohl can assess the situation.
- Transportation and Public Safety Committee Chairman Jones reported that his committee would meet on Wednesday, September 18, 2019 at 9:00 a.m. and is developing a Complete Streets CIP, with respect to pedestrian and bicycle safety. A map is being prepared to identify hot spots that can be reviewed to look at potential locations for various projects.
- Finance/Boards/Charter Review Committee Chairman Wiley reported his committee would meet next month.

PUBLIC COMMENTS

- Public Comment Bee Jay Lester, 907 Second Street, Neptune Beach, requested a system be put in place to way to check on the elderly on a regular basis.

PROPOSED ORDINANCES / NONE

CONTRACTS / AGREEMENTS / NONE

ISSUE DEVELOPMENT

- City Manager Search Process City Manager Search Process Update. Jim Hanson, Florida City and County Managers Association Advisor, encouraged the Council to move ahead and make decision to interview the five candidates that stand out. He encouraged Council to pick a date and an assessment process. He also suggested a tour and meeting other City staff.

Councilor Wiley suggested bringing in the top three in order to do this in a two-day process. He also stated he would like to meet them one-on-one.

Councilor Messinger recommended interviewing the top five candidates and having the process on a Friday and Saturday would be more conducive for travel arrangements.

Councilor Chin agreed to interview the top five and going into the weekend would allow them to only take one day off and it would give them a chance to see the nature of Neptune Beach.

Vice Mayor Jones agreed that the weekend would give ample time to go through the interview process.

Mayor Brown summarized that the candidates would arrive on Thursday, October 10, and begin the process on Friday, October 11, and continue into Saturday, October 12.

COUNCIL COMMENTS

Vice Mayor Jones commented on the importance of the upcoming process of the Comprehensive Plan and Land Development beginning with the visioning process. He added that the moratorium of the R-4 zoning district lot splitting is a good thing as part and parcel to this effort.

Adjournment

There being no further business, the workshop meeting adjourned at 6:31 p.m.



Elaine Brown, Mayor

ATTEST:



Catherine Ponson, City Clerk

Approved: _____

10/7/19



