

City Manager Report

DECEMBER 6, 2021

City of Neptune Beach, 116 1st St., Neptune Beach, FL. 32266

www.ci.neptune-beach.fl.us ; CM@nbfl.us

Holidays at the Beach

Stefen Wynn, M.P.A.
City Manager

The Holidays officially kicked off with the return of Pete's Bar Thanksgiving Day Party on Thanksgiving Day. Many Town Center businesses signed on to also participate, welcoming thousands of visitors to the Beaches Town Center area.

Jarboe Park welcomed the arrival of Santa and Mrs. Clause after a nearly two-year hiatus due to the pandemic on Friday, 12/3. The Neptune Beach Elementary School and Fletcher High Band regaled listeners to all manner of Christmas songs. Thank you to all staff that helped make this year's Christmas in the Park successful!

Started last year during the pandemic, a new Beaches Christmas tradition was born. Please join us on December 11th, for the 2nd Annual 1st Street Christmas Golf Cart Parade.

Registration begins at 3:30 P.M. at the First Christian Church on 2125 Oceanfront. At 4:30 P.M. winners of the golf cart decorating contest will be announced, and at 5:15 P.M. Santa will lead the second annual Christmas Golf Cart Parade down 1st Street.

All are welcome to attend by lining up down 1st Street - The event starts at the First Christian Church on 2125 Oceanfront ending in the Beaches Town Center.

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Ordinance 2021-07

Monday, Dec. 6, 2021 Council Meeting at 6PM

"Notice of Proposed Tax Increase" Beaches Leader Advertisement

THE FINAL ADOPTION OF THE CITY'S FY-2022 BUDGET UNDERESTIMATED AD-VALOREM (PROPERTY TAXES) BY 2.85%. THE MINIMUM AMOUNT ALLOWED IS 95%. THE PREVIOUSLY ADVERTISED AMOUNT ANTICIPATED ONLY RECEIVING 92.15% OF AD-VALOREM REVENUES. THE CITY IS REQUIRED TO INCREASE THE AMOUNT OF EXPECTED GENERAL FUND REVENUES BY \$94,008. THIS DOESN'T EFFECT THE 3.3656 MILLAGE RATE, OR THE AMOUNT OF PROPERTY TAX THAT RESIDENTS MAY PAY THIS YEAR.

FL-DOR REQUIREMENT AND MONTHLY BUDGET AMENDMENTS

The City received two letters from the Florida Department of Revenue. The first letter was received on 11/19/2021 informing the City that the millage levy process and total taxes levied comply with F.S. §200.065(5). On 11/21/2021 the City received a second letter from the Florida Department of Revenue noting errors violating the Truth in Millage (TRIM) law, that necessitate an amendment to the budget and re-notice.

The language of the readvertised notice was required by the state in its entirety and reads, "The previous notice placed by the City of Neptune Beach has been determined by the Department of Revenue to be in violation of the law, necessitating this second notice." The City published that notice as well as an updated FY-2022 Budget Summary in the Beaches Leader on 12/2/2021.

While the required language is very strong, the reality is that the City is amending the budget to reflect an additional \$94,008 in general fund revenue from ad-valorem (property taxes) than previously advertised. The DOR requirement doesn't affect the 3.3656 millage rate, or the amount of Property Tax that individual Residents may pay this year.

In keeping with best practices for budget management, and new to FY-2022's budget process are monthly budget amendments. The new fiscal year began on October 1, 2021 and already there have been three budget amendments.

All three budget amendments have been due to unanticipated additional revenue – from donations, grants, or the American Rescue Plan Act (ARPA) of 2021. Each Budget Amendment also details which expenditure line item(s) will also be amended.

"The DOR requirement doesn't affect the 3.3656 millage rate, or the amount of Property Tax that individual Residents may pay this year."



NOTICE OF PROPOSED TAX INCREASE

THE PREVIOUS NOTICE PLACED BY THE CITY OF NEPTUNE BEACH HAS BEEN DETERMINED BY THE DEPARTMENT OF REVENUE TO BE IN VIOLATION OF THE LAW, NECESSITATING THIS SECOND NOTICE

The City of Neptune Beach has tentatively adopted a measure to increase its property tax levy.

Last year's property:	
A. Initially proposed tax levy	\$ 3,264,445
B. Less tax reductions due to Value Adjustment Board and other assessment changes.	\$ 6,915
C. Actual property tax levy	\$ 3,257,530
This year's proposed tax levy	\$ 3,466,929

Land Development Code Updates

STEFEN WYNN, M.P.A.
City Manager



The City's consultants (Dover, Kohl, and Partners) through exceptional community engagement have produced an award-winning *Community Vision Plan* and *Comprehensive Plan*.

In November, with the assistance of the consultants, City Staff began the third phase of the project, the Land Development Code (LDC) Revision. Internally, City staff will work alongside the consultants to review proposed changes to the LDC. Staff begin reviewing edits the week of 12/6, a section at a time.

As edits to sections are completed, the Community Development Board (CDB) and Council will review sections according to the schedule below.

12/8 & 12/10 – 1. *Unified Land Development Regulations*

12/13 & 12/15 – 2. *Article II. Administrative and Enforcement Bodies*

1/4 & 1/6 – 3. *Variances; Special Exceptions; Amending the Code; and Amending the Comprehensive Plan*

1/11 & 1/13 – 4. *Land Use*

1/12 – CDB Meeting to discuss edits to 1 & 2

1/17 – Council Workshop to discuss edits to 1 & 2

1/19 – 4. *Land Use*, 5. *Building Area Requirements*

1/24 & 1/27 – 6. *Alcoholic Beverages; Sales; Streets, Sidewalks and other Public Places; Land Uses and Cannabis Dispensing Businesses*

2/1 & 2/3 – 7. *Accessory Structures and Uses; Concurrency; Protection of Potable Water Wellfields*

2/8 & 2/10 – 8. *Tree Protection & Landscaping*

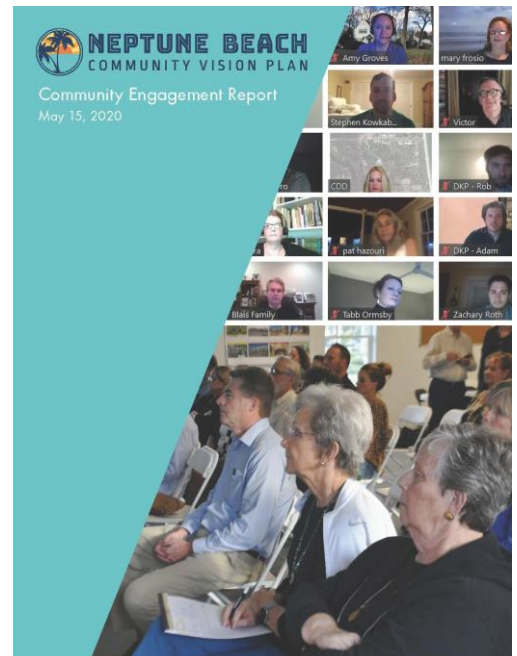
2/9 – CDB Meeting to discuss edits to 3, 4, 5, & 6

2/15 & 2/17 – 9. *Streets, Sidewalks, and Rights of Way; Stormwater Management and Erosion Control*

2/21 – Council Workshop to discuss edits to 3, 4, 5, & 6

2/22 & 2/24 – 10. *Parking and Loading*

3/2 & 3/4 – 11. *Buildings and Building Regulations; Advertising; Nonconforming Lots, Structures, Uses and Signs*



**Dover, Kohl & Partners
will receive any
section requests the
week following
internal review**

Senior Activity Center Updates

A Community Meeting at the site of the new Senior Activity Center was held on 11/29 to discuss plans for exterior finishes of the building. City Staff and the City's consultants, Marquis, Latimer + Halback received critical feedback that will be used to complete a final design.

Residents gave input on color choices, roofing materials, and details for a wraparound porch. Staff also fielded questions about the previous building, the cost of the new building and decisions to construct the new modular building.

Staff anticipates final design and a probable cost of completion to be received by the end of December. The next step will be to publish an RFP based on the probable cost provided by ML+H and competitively select a contractor(s) to finish the exterior of the Senior Activity Center.

The contractor selection process will take approximately one month, putting approval of the contractor(s) on the February 7, 2021 Council Meeting agenda.

Grand Opening of the new Senior Activity Center building is tentatively scheduled for May, 2022.

How much has this building cost?

The new Senior Activity Center received \$400,000 from the Better Jacksonville ½ cent sales tax to construct the structure that is currently at 2004 Forest Avenue.

How much will the exterior finishes cost?

ML+H is currently reviewing and incorporating the community feedback received at the Community Meeting.

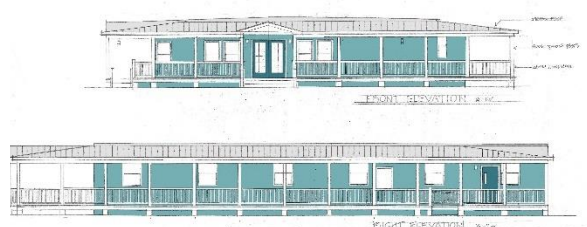
Once that is complete, the City will receive a probable cost of construction to finish the new Senior Activity Center.

Where did the money come from and where will the money come from to finish the Senior Activity Center?

The City Council approved \$400,000 to come out of the Better Jax ½ cent sales tax. The rest of the funds came from individual donations, grants, and the City of Jacksonville.



After Final Design is Complete, there is \$154,762.43 Available to Finish Exterior Work



Jarboe Park Updates

Cost, Completion, & Events

Improvements are nearing completion for Phase I of Jarboe Park. The most commonly asked question about the park is, *"when will the courts be open?"* Completion of the courts was finished earlier this month, but a safe entrance and exit has not been completed by Public Works Staff, yet.

Good News: the courts are scheduled to be open by the end of December, once the concrete pathway to the entrance of the court complex is poured and cured.

Even though the courts aren't open, visitors have already begun to enjoy the fitness equipment, playgrounds and even the field next to the Neptune House. The City has hosted four different events throughout November and December and has more planned in the Spring.

During the Safe Streets Summit on 11/4, City officials had the East Coast Greenway Ribbon-cutting for a section of trail through Jarboe Park, adding even more to the City's trail network.

For the first time since 2019, Movies with the Mayor took place on 11/19 at the lawn near the westside of the Neptune House. Once the sun had set, the hundreds of families that were around the various amenities at the park huddled on the lawn with hot cocoa to watch E.T. Thank you to the Beaches Town Center for providing refreshments. Residents also enjoyed an online auction to benefit the Neptune Beach Elementary sponsored by the PTA.

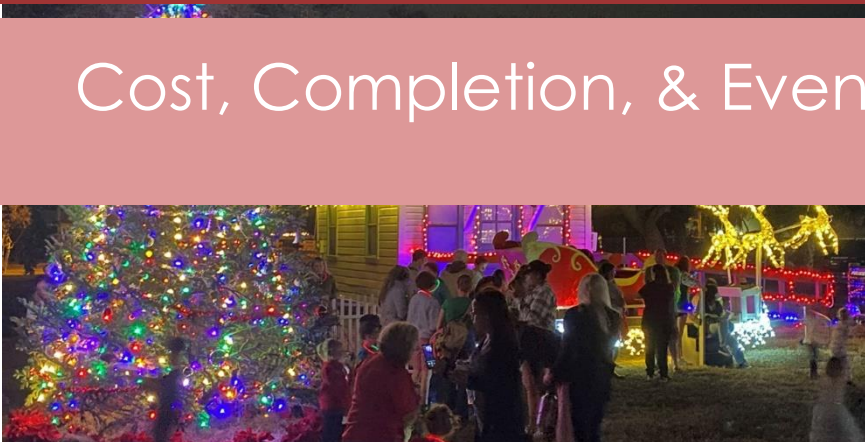
November 20th was the rescheduled 90th Anniversary Celebration at Jarboe Park. The City honored long-tenured Residents, including Nancy Jensen, Pete Jensen's granddaughter (the original founder/owner of Pete's Bar), and the grandchildren of Mayor O.O. McCollum, the first Mayor of Neptune Beach.



On Nov. 4, elected officials, and state and local partners, cut the ribbon for the final segment of the East Coast Greenway through the city of Neptune Beach. In addition to users of the Greenway's 3,000-mile route from Canada to Key West, a high number of local walkers, runners and cyclists are anticipated to use this corridor to sustainably travel from their homes to Neptune Beach's schools, parks, commercial district and beach.

Jarboe Park Updates

Cost, Completion, & Events



Santa and Mrs. Clause visited Jarboe Park on December 3rd during the *Christmas in the Park* event hosted by the City. Neptune Beach Elementary and the Fletcher High School band made the event festive with selections of Christmas Songs.

Thank you to all City Staff that made this event such a resounding success. Angie Bridges for decorating the Christmas Tree (with the help of a boom lift), the Public Works Department for decorating the Neptune House and making sure the grounds were ready, the Neptune Beach Police Department for bringing in Santa and Mrs. Clause, Commander Snyder and officers for building Santa's sleigh, Mr. and Mrs. Miller (IYKYK), and Detective Cotner for coordinating the whole thing!

Updated Cost Tracking Spreadsheets are found as **Attachment A** to this report.



Community Development Department

Building, Fire Marshal, and Code Enforcement

The Community Development Department has been busy with issuing permits, reviewing plans and enforcing the City's Code. Below is a snapshot of the activity from each division.

Building Activity October 1, 2021 to September 30, 2022						
Month	# of Permits Issued	Plan Review	Inspections Completed	Cash Receipts	Tree Removal Permits	Valuation of Work Done
Oct-21	109	89	124	\$21,333.09	7	\$1,861,931
Nov-21	99	52	163	\$16,924.29	7	\$1,621,863
Dec-21						
Jan-22						
Totals	208	141	287	\$38,257.38	14	\$3,483,794

Building Activity October 1, 2020 to September 30, 2021						
Month	# of Permits Issued	Plan Review	Inspections Completed	Cash Receipts	Tree Removal Permits	Valuation of Work Done
Oct-20	84	58	151	\$13,016.40	6	\$2,168,231
Nov-20	92	66	91	\$12,601.91	4	\$1,973,657
Dec-20						
Jan-21						
Totals	176	124	242	\$25,618.31	10	\$4,141,888

Fire Marshal Report - November 2021						
Annual Inspections						
10/9/2021	802	Third St	Jax Beaches Family Dentistry		no issues	
10/9/2021	806	Third St, Suite D	4-Beaches Realty		2 violations	
10/9/2021	806	Third St Suite C	lei Lou Studios		no issues	
10/9/2021	806	Third St Suite C	Robin Barquilla Hair		no issues	

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Fire Marshal Report - November 2021						
Building Plan Review						
11/8/2021	21-1049	1542	Emma Ln			2.5
1/18/2021	21-746	317	Driftwood Rd	Door Replacement		0.5
1/18/2021	21-0177	1542	Emma Ln	Revisio # 1, Footer		0.5
11/22/2021	21-1222	1306	third St	Replace Door		0.5
						3.50
4				Total Hr.@	40.00	140.00
Universal's rate		\$78.50	(3.5 @ 78.45)274.58- 140.00		Savings	\$134.58

Fire Marshal Report - November 2021						
Fire Plan Review						
11/16/2021	21-1204	750	Third St Suite 101	Interior Renovation		528.08
11/22/2021	21-1228	610	Florida Blvd	Replace Backflow		110.00
11/22/2021	21-1230	2300, Suite 101	Marsh Point Rd	interior remodel	Rejected	94.95
11/30/2021	21-1256	255	Third St	Grease Hood	Approved	110.00
					Total	843.03

Community Development Department

Building, Fire Marshal, and Code Enforcement



The Community Development Department has been busy with issuing permits, reviewing plans and enforcing the City's Code. Below is a snapshot of the activity from each division.

Case #	Case Date	Main Status	Description of Violation	Activity Date	Date Completed
2021190	9/27/2021	Open	hedge on neighbor's property is above the 4 foot height limit.	9/28/2021	
Case #	Case Date	Main Status	Description of Violation	Activity Date	Date Completed
2021190	9/27/2021	Open	hedge on neighbor's property is above the 4 foot height limit.	9/24/2021	
Case #	Case Date	Main Status	Description of Violation	Activity Date	Date Completed
2021176	9/22/2021	Closed	STORING RV IN FRONT YARD THAT IS HOOKED UP TO THE ELECTRICAL	9/22/2021	
Case #	Case Date	Main Status	Description of Violation	Activity Date	Date Completed
2020225	9/18/2020	Open	TREE CUTTING	9/22/2021	9/22/2020
Case #	Case Date	Main Status	Description of Violation	Activity Date	Date Completed
2021176	9/22/2021	Closed	STORING RV IN FRONT YARD THAT IS HOOKED UP TO THE ELECTRICAL	9/21/2021	
Case #	Case Date	Main Status	Description of Violation	Activity Date	Date Completed
2021083	5/17/2021	Closed	NO PERMIT BUILDING	9/9/2021	

Community Development Department

Building, Fire Marshal, and Code Enforcement



The Community Development Department has been busy with issuing permits, reviewing plans and enforcing the City's Code. Below is a snapshot of the activity from each division.

Case #	Case Date	Main Status	Description of Violation	Activity Date	Date Completed
2021156	9/8/2021	Pending	appears business is being ran out of home. Storing materials in the cul-de-sac.	9/8/2021	9/4/2020
Case #	Case Date	Main Status	Description of Violation	Activity Date	Date Completed
2021156	9/8/2021	Pending	appears business is being ran out of home. Storing materials in the cul-de-sac.	9/8/2021	9/4/2020

Notes

Note

repeat violation. \$500 per day fine starting as of 9/8/2021

Case #	Case Date	Main Status	Description of Violation	Activity Date	Date Completed
2021177	9/7/2021	Pending	WORK BEING DONE AND PART OF SIDEWALK HAS BEEN REMOVED.	9/7/2021	

Total Records: 9



November 2021 Report

Public Works Department

Week of November 1:

- Stormwater and D&C repaired a washout on the Florida Blvd ditch at Jarboe Park.



- D&C working on work orders including meter change outs, turns and tun offs, curb stop changes, etc.
- D&C working on locate tickets.
- Streets is working in Jarboe Park.
- D&C working with Gruhn May, Inc. on the sewer repairs on Strickland Road.



- D&C repaired a water leak on Pine Street in Bal Harbour.



- D&C repaired a leaking service in Secluded Woods.
- Facilities working on painting old City Hall in Jarboe Park.



- Stormwater clearing storm drains and checking ditches to promote drainage for the storm.
- Public Works was called out to pick up debris on the beach Saturday evening.

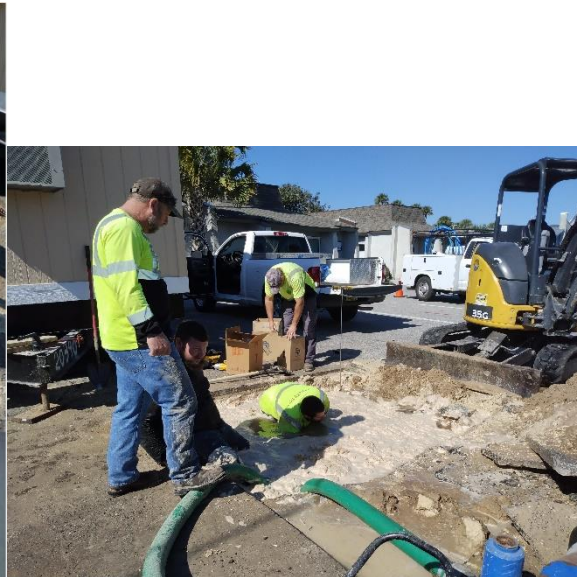


Week of November 8:

- Cleaning up around town after the weekend storms.
- Gruhn May, Inc. finishing up the work on the sewer repairs on Strickland Rd.



- D&C working on work orders including meter change outs, turns and tun offs, curb stop changes, etc.
- D&C working on locate tickets.
- D&C repairing a water break at 310 3rd Street after the Contractor damaged the line installing anchors for a temporary construction office.





- Streets pouring concrete in Jarboe Park.



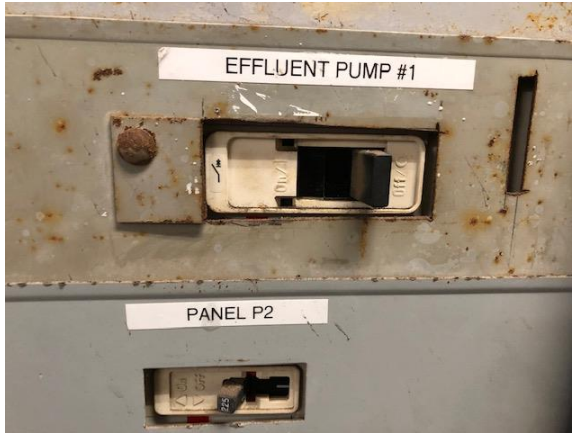
- Wastewater made temporary repairs to the belt press' broken conveyor belt.



- D&C placed sod on Pine Street and in Secluded Woods after utility repairs.
- Water coordinated to repair the antennae on the water tower that sends communication back to the WTP. PA22-15024 with Mobile Communications America not to exceed \$2,500 approved on 11/10/2021.



- Wastewater coordinated repairs to replace the effluent pump main breaker the that ceased working. The breaker is in the WWTF's main electrical panel. The entire plant electrical system was shut down to replace the main breaker.

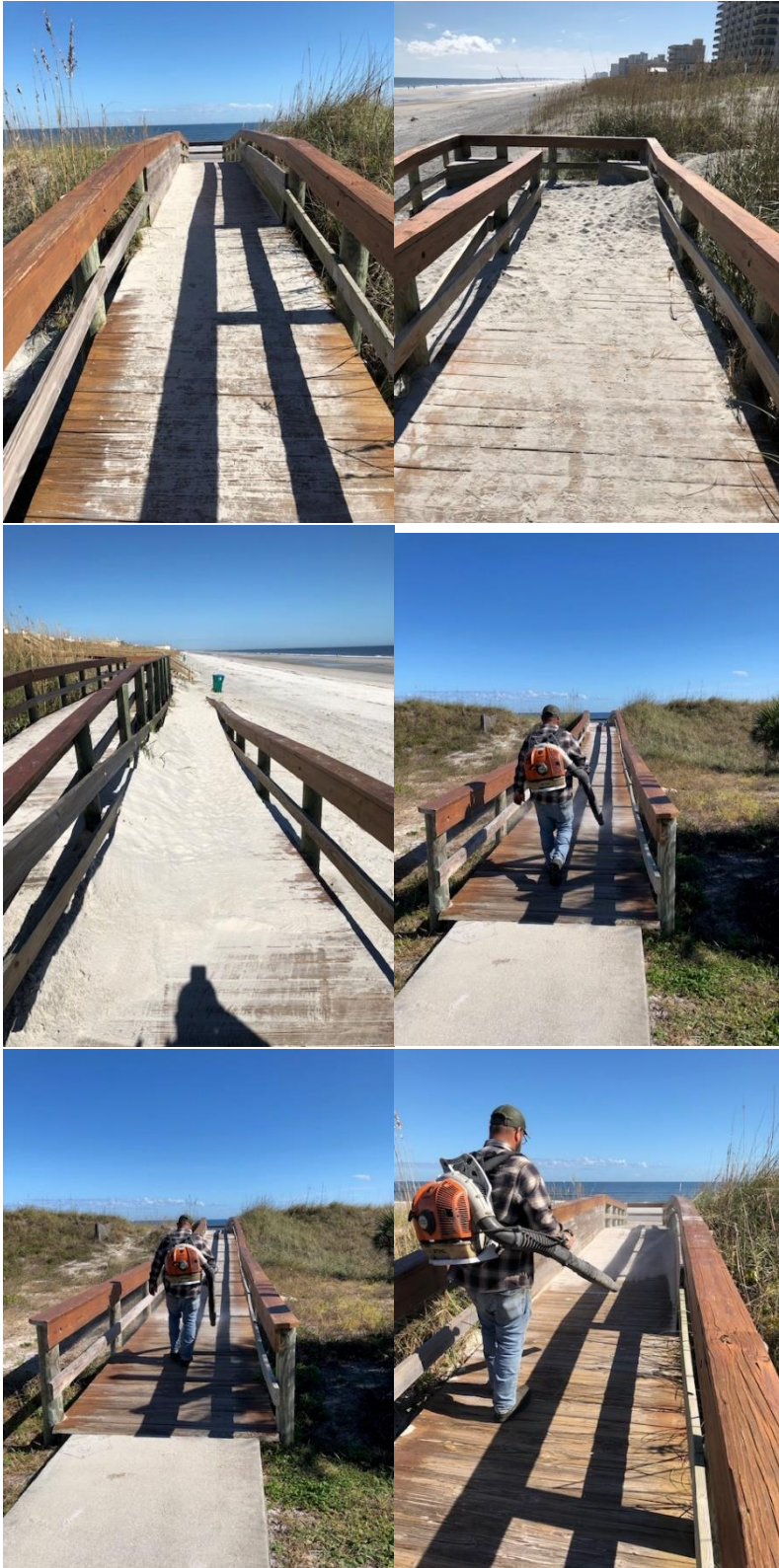


Week of November 15:

- D&C working on work orders including meter change outs, turns and tun offs, curb stop changes, etc.
- D&C working on locate tickets.
- Streets working in Jarboe Park.
- Wastewater replacing a starter in one of the old portable engine driven pumps.
- Parks installing event banners.
- Parks replaced ceiling tiles up a City Hall.
- Gruhn May, Inc. tapping water main on Forest Avenue to run replacement water line down Indian Woods Drive. PA#9696 not to exceed \$79,656.10
- Stormwater sweeping streets.
- Facilities refreshed the faded Welcome to Neptune Beach sign at First and Seagate.



- Streets and Facilities cleaned off the sand build up at the Hopkins Street beach access.





- D&C cleared a potential blockage in the sewer main on Forest Ave. to keep the main in service until it can be scheduled for repair. We have continued coordinating with the pipe bursting Contractor for a price and schedule proposal.
- D&C put down sod on the washout along the ditch adjacent to Jarboe Park.



- D&C installing sod at 716 Pine St. after utility work



Week of November 22:

- D&C working on work orders including meter change outs, turns and tun offs, curb stop changes, etc.

- D&C repaired a water break on a service at 230 Margaret Street.
- D&C ran the vac on 3rd Street's gravity sewer.
- D&C working on locate tickets.
- Streets checking the City's Christmas lights and working with Limbaugh Electric to install lights on Atlantic Blvd.
- Streets installed Christmas lights at the 5-way intersection.
- Parks cleaning up at Jarboe Park after the weekend's events.
- Parks installing Christmas in the park banners.
- Stormwater sweeping streets.
- Parks picking up garbage in Towncenter during the Pete's Bar Thanksgiving event.



- D&C cleared a sewer clog at 1201 King Road.

Week of November 29:

- Gruhn May, Inc replacing the water main on Indian woods.



- D&C repairing sewer main at Florida Blvd. and Neptune Grove West.





- Streets and Parks installed the Christmas tree at Jarboe Park.
- Streets replacing the lights on Neptune House after the previously installed lights were vandalized over the weekend.
- Facilities installed temporary steps at the Sr. Center so Leslie can enter and exit the building until the permanent structure is constructed.



Jarboe Park Phase 1 Improvements - Project Cost Tracking - Page 1 of 2

	Asset	Original Contract Price *	Contract Price with C.O.	Current Billing Date	Current Billing Amount	Approved Balance Remaining	Total Cost **	Funding Source
1	Trail, Bridge & Bridge Relocation; Site Work (Pond, Courts & Playground site work) - ACON Contract with Change Order #1 (Approved 2/16/2021 during Special Council Meeting)	\$ 279,379.98	\$ 321,192.48	5/24/2021	\$ (321,192.48)	\$ -	\$ 321,192.48	Better Jax/Recreational Trails Program Grant
2	ADA Parking - Internal Work Performed by City Employees	\$ 12,000.00	N/A	3/22/2021	\$ -	\$ 12,000.00	\$ 12,000.00	Better Jax
3	Playgrounds - Kompan contract with Change Order #1 (Approved 2/16/2021 during Special Council Meeting) PAID 7/14/21	\$ 232,801.05	\$ 288,651.83	7/14/2021	\$ (288,651.83)	\$ -	\$ 288,651.83	Better Jax/Eckstein Foundation Grant/Donations
4	Courts, Lighting & Fencing - Court Surfaces Contract (Approved 3/15/2021 during Special Council Meeting)	\$ 498,775.00	\$ 498,718.00	10/1/2021	\$ (464,757.10)	\$ 33,960.90	\$ 498,718.00	Better Jax - Updated 12/03/2021
5	Multi-Use Field & Landscaping - Belcorp Purchase Authorization Approved by CM within Approval Authority (Sod and Hydroseed, Additional Landscaping may come from another line item)	\$ 7,500.00	N/A	4/23/2021	\$ (4,113.36)	\$ 3,386.64	\$ 7,500.00	Better Jax
6	Surveying Services - Ghiotto Surveying Contract (Approved 2/16/2021 during Special Council Meeting), Surveying	\$ 16,045.00	N/A	2/25/2021	\$ (15,092.00)	\$ 953.00	\$ 16,045.00	Better Jax
7	Fill Dirt - JB Coxwell, Purchase Authorization within the FY-21 Budget Amount for Jarboe Park CIP	\$ 77,000.00	N/A	7/6/2021	\$ (72,625.00)	\$ 4,375.00	\$ 77,000.00	Better Jax -Updated 10/29/2021
*** 8	Concrete (Sidewalks, Curbs & Parking) - Internal Work completed by City Employees, Material Cost Only. Concrete: \$18,938.32 as of 8/30/2021. Line 12, City Demolition also pulls from this line item approved amount.	\$ 65,000.00	N/A	10/1/2021	\$ (24,647.29)	\$ 8,307.12	\$ 65,000.00	Public Works, Water & Sewer Svcs., Stormwater Utilities - Line item transfers (reductions in one fund to increase Jarboe Park CIP Fund) Updated: 10/29/2021
9	Furnishings - Considered part of Phase 1 by Design Engineer, but will not be completed during FY-21 and will need to be budgeted in FY-22	\$ -	N/A		\$ -	\$ -	\$ -	TBD
10	Pavilion - Removed from the scope of work for Ball Courts, and will not be completed in FY-21, and will need to be budgeted in FY-22	\$ -	N/A		\$ -	\$ -	\$ -	TBD
11	Stormwater Improvements - Materials from Oldcastle & Allen's Culverts, Work completed by PW staff. Unanticipated work, corrected and designed by City Staff, includes: storm inlets, piping, and outfalls; Labor from Gruhn - May (\$16,268.80)	\$ 28,347.80	N/A	6/3/2021	\$ (28,282.45)	\$ 65.35	\$ 28,347.80	Stormwater Utility Fund
12	City Demolition - Internal Work performed by PW Staff (Dumpsters, misc. concrete, etc. incl. \$2,500 Limbaugh Invoice for moving electrical, not shown on PW spreadsheet) Updated 10/29/2021	\$ -	N/A	10/1/2021	\$ (32,045.59)	\$ (32,045.59)	\$ -	Pulls from Line Item 8 Concrete (Sidewalks, Curbs & Parking) for approved amounts.
13	Phase 2 (Formerly Phase 1B & pieces of 1C) - Parking Lot on West side of 5th Street, Moving Old City, Multi-purpose Field, Furnishings & Landscaping, including trees (dependent upon COJ funding) and irrigation.	TBD	N/A	TBD	N/A	N/A	TBD	TBD
14	Phase 3 (Formerly Phase 2) - Eastside Path, with significant dirt work as called out by the Design Engineer, includes new bridges, and Parking Lot on East side of Park (on otherside of the ditch)	TBD	N/A	TBD	N/A	N/A	TBD	TBD

**Total Price of Contracts/P.A.'s without C.O.'s: \$ 1,216,848.83

**Total Price of Contracts/P.A.'s with Approved C.O.'s: \$ 1,314,512.11

Total Billed to Date: \$ (1,251,407.10)

N/A: Not Applicable
TBD: To Be Determined

FY-20 + FY-21 \$1,243,088 + Change Orders \$97,663.28: \$ 1,340,751.28

****Total Remaining Budget Balance: \$ 63,105.01

Remaining Approved Amounts \$ 63,048.01

(OVER)/UNDER BUDGET

Total Remaining Budget less Remaining Approved Amounts \$ 57.00



FY-20 + FY-21 Approved Budgets: \$ 1,243,088.00
ACON Change Order #1 Amount: \$ 41,812.50
Kompan Change Order #1 Amount: \$ 55,850.78
Total Amount of Approved Change Orders: \$ 97,663.28
Total Council Approved Amounts w/Change Orders: \$ 1,340,751.28

* Unless otherwise noted, work is performed by a contract or Purchase Authorization (There are instances where material cost alone is estimated, and labor not considered, since City Employees would perform the work)

** Assumes that the entire contract or Purchase Authorization is used

*** This Amount is anticipated to above the FY-20 & FY-21 Budgeted Amounts and will require transfers to the Jarboe Park CIP from Public Works Funds

**** The Total without including Change Orders into the Calculation of Budget Remaining is: \$899,818.38

Parsons Estimates (received 10/30/20)			
Phase 1	\$ 2,223,946.00	\$	2,223,946.00
Phase 2		\$ 586,018.83	\$ 586,018.83
Parsons Phase 1 and 2 Total Estimate:		\$	2,809,964.83



Jarboe Park Construction Update

Date: December 3, 2021

Time: 9:00am

Location: Neptune House

Distribution	CONB: Colin Moore, Stefen Wynn, Jim French, Robert Hughes, Paul Williams, Jeffrey Paul
Review previous meeting notes	
Project schedule updates: <ul style="list-style-type: none"> Two forecasts Critical milestones Critical deliveries 	<ul style="list-style-type: none"> Week of 11/15/2021: <ul style="list-style-type: none"> Court Shade Structures meeting on 11/16 Fencing adjusted to accommodate new section of concrete path Preparation for Jarboe Park 90th Anniversary Week of 11/22/2021: <ul style="list-style-type: none"> Final adjustments to court nets Padding installed on basketball goal posts Lines installed on volleyball courts Padding installed on pickleball court divider fence Week of 11/29/2021: <ul style="list-style-type: none"> New bolts installed on light pole base covers Coordination with COJ about park tree project Preparation for Christmas in the Park Week of 12/6/2021: <ul style="list-style-type: none"> Forming for next section of concrete path and pads for the shade structure and storage building Poles for shade structures to be installed after pads are formed Finalize court signage
Requests for information	
Contingency Items	
Submittals	
Contractor coordination <ul style="list-style-type: none"> ACON KOMPAN Court Surfaces Irrigation (TBD) Landscaping (TBD) Paving (TBD) Path lighting (TBD) 	<ul style="list-style-type: none"> City will continue concrete work in December City constructing fence around HVAC electrical with new post caps

<ul style="list-style-type: none"> • HVAC 	
Contractor Items	
City Items <ul style="list-style-type: none"> • Purchase Authorizations • Coordination needs 	<ul style="list-style-type: none"> • Plan next sections of concrete work • Spread additional grass seed where needed
Pay requests	Court Surfaces – Most recent request paid on 12/3
Change Orders	
Action Item Notes 12/3/2021	<ul style="list-style-type: none"> • Construction entrance gate needs to be re-welded



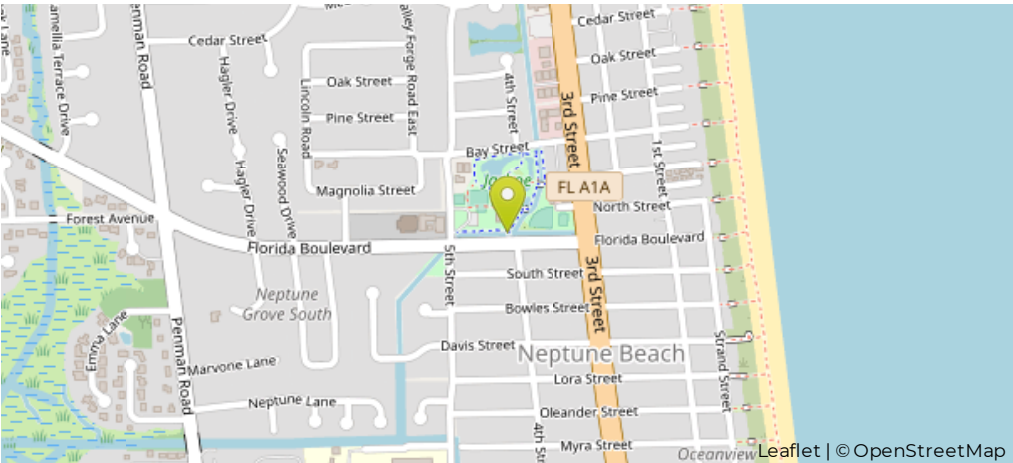
City of Jacksonville - Transportation

Colin Moore
12/03/2021

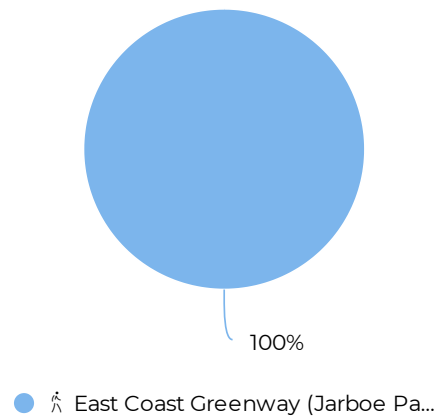
East Coast Greenway (Jarboe Park)

January 1, 2021 → December 2, 2021

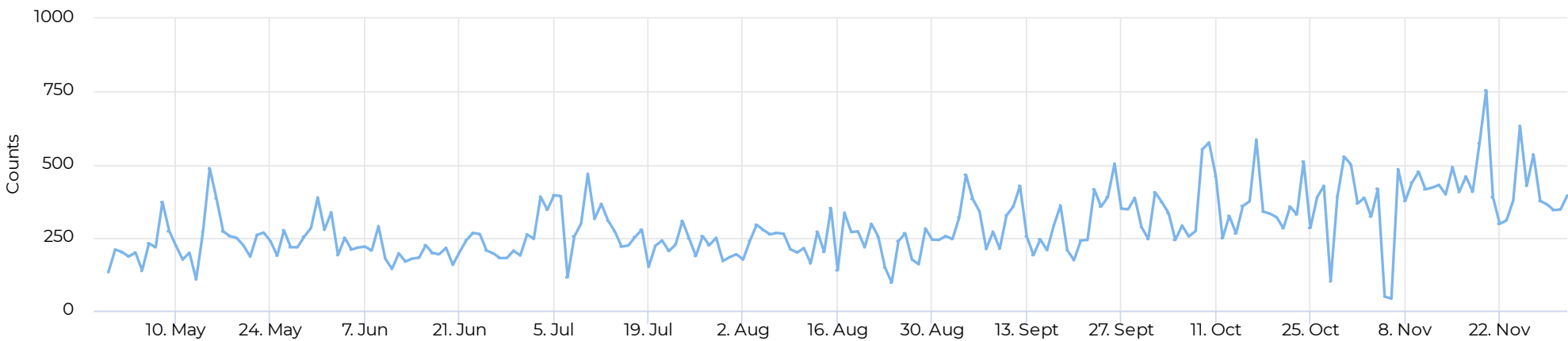
Location



Distribution



Daily traffic



East Coast Greenway (Jarboe Park)

January 1, 2021 → December 2, 2021

Key Figures Summary

Site	Total	Average	Peak Count	Peak Period
East Coast Greenway (Jarboe Park)	62,947	290	754	Sat Nov 20, 2021