

**CITY OF NEPTUNE BEACH
DEPARTMENTAL SCORE CARD
(REVISED 10/13/2021)**

ISSUE	STATUS	ESTIMATED COST	INITIAL PROJECT DATE	CURRENT STATUS DATE	DATE COMPLETED
CITY MANAGER'S OFFICE					
Communications Policy Creation	Draft Complete - Awaiting Personnel Policy and Employee Handbook Completion from Consultant - Submitted to Consultant 6/17/2021	N/A	3/2/2021		Completed
Special Event Policy Update	Working on Framework	N/A	2/15/2021	12/31/2021	In progress
Comprehensive Emergency Management Plan Review	The MCEMP went through an exhaustive update last year.5/25/2021 Emergency Management Meeting with Staff.	N/A	3/10/2021	7/30/2021	In Progress
Various Personnel Policy Updates	New Focus HR selected and working on new policies and handbook.	N/A	3/5/2021	11/30/2021	In progress
FOP Contract Negotiations			7/1/2021	TBD	
CFO Search	Begins 8/12/2021--estimated completion 9/30/2021		8/11/2021		
Budget Planning	First hearing on 9/8/2021, second hearing on 9/20/2021		5/20/2021		
Waste Pro Liquidated Damages	Fines for missed collections totaling \$2,250.00 deducted from August 2021 Waste Pro billing.	N/A	N/A	N/A	On-going
FINANCE DEPARTMENT					
FEMA Disaster Relief Request	Preparing documentation to be submitted for Hurricane Dorian. FEMA opened disaster relief portal.				12/31/2020
Tyler Technologies Financial Software Replacement	Update & Submit City's 1,600 general ledger accounts to conform with Florida Uniform Chart of Accounts to include project codes.		11/17/2020	New Chart of Accounts Rebuilt and reviewed completed.	Postponed until 7/22
Fiscal Year 2020 Audit	Auditor's requested financial data. Preparing requested documentation and sending it to auditors.		12/31/2020	Audit requests provided to new Audit Team.	Completed by MP
Fiscal Year 2020 Audit	Compile FY 2020 Basic Financial Statements		2/1/2021	In progress	Completed by MP
Fiscal Year 2020 Audit	Complete FY2020 Audit Entries and book FY 2020 Adjusting Entries.		2/1/2021	In progress	Completed by MP
Vacancy	Advertise for Cashier 1 Full-time Position.		2/15/2021	Cashier 1 Advertised, Candidates Interviewed, Offer and Acceptance Completed	Completed
New Banking Services	Move all city Cash Deposits to new bank.		3/1/2021	In progress	
New Banking Services	Go live with Employee Direct Deposits.		3/1/2021	ACH File Upload errors reduced, final test pending new file upload.	
New Banking Services	Configure and Test Direct ACH Files with ERP System Support.		3/1/2021	ACH File Upload errors reduced, final test pending new file upload.	

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FINANCE DEPARTMENT					
Compile OPEB Data for Actuaries	Open Until Completion of FY20 Audit		7/1/2021	Open	Completed by MP
Distribute 2016-2019 Unclaimed Property to State	Completed		5/26/2021	Completed	Completed 6/2021
Advertise RFP for Auditing Services	Open		TBA	Open	TBD
PLANNING AND COMMUNITY DEVELOPMENT					
Building Department Activity (see attached report for September 2021)	In progress	N/A	ongoing	10/11/2021	Ongoing
Code Enforcement Activity (see attached report for September 2021)	In progress	N/A	ongoing	10/11/2021	Ongoing
Commercial Fire Inspection Activity	In progress	N/A	ongoing	10/11/2021	Ongoing
October Community Development Board Meeting	10/13/2021	N/A	Sept.	10/11/2021	Oct.
SE 21-03 218 First ST	10/13/2021	N/A	Sept.	10/11/2021	Oct.
CDB 21-03 218 First ST	10/13/2021	N/A	Sept.	10/11/2021	Oct.
Phase III: First Draft Land Development Code- Internal	TBD	N/A	ongoing	10/11/2021	TBD
Phase III: City Staff Internal Review	12/3/2021	N/A	ongoing	10/11/2021	TBD
Phase III: First Draft Land Development Code- Public	12/16/2021	N/A	ongoing	10/11/2021	TBD
Phase III: Code Testing	TBD	N/A	ongoing	10/11/2021	TBD
Phase III: 1st Draft Code Workshop	1/25/2022	N/A	ongoing	10/11/2021	TBD
Phase III: Public Presentation	1/25/2022	N/A	ongoing	10/11/2021	TBD
Phase III: Open House	1/25/2022	N/A	ongoing	10/11/2021	TBD
Phase III: Technical Meetings and Stakeholder Meetings	1/31/2022	N/A	ongoing	10/11/2021	TBD
Phase III: Review of Public Comments	3/4/2022	N/A	ongoing	10/11/2021	TBD
Phase III: Code Revisions and Final Draft LDC	4/8/2022	N/A	ongoing	10/11/2021	TBD
Phase III: Presentation of Final Draft LDC	4/28/2022	N/A	ongoing	10/11/2021	TBD
Phase III: Final Document Revisions	5/13/2022	N/A	ongoing	10/11/2021	TBD

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PLANNING AND COMMUNITY DEVELOPMENT					
Phase III: Public Hearing Presentation	5/30/2022	N/A	ongoing	10/11/2021	TBD
CRA: Finding of Necessity Research Data Collection and Analysis	August	N/A	N/A	Completed	TBD
CRA: Networking and Outreach	Nov-21	N/A	N/A	10/11/2021	TBD
CRA: Submit Finding of Necessity to DEO and Taxing Authorities	Dec-21	N/A	N/A	10/11/2021	TBD
CRA: Board Meeting	TBD	N/A	N/A	10/11/2021	TBD
CRA: Creation of the CRA Plan and Establishing a CRA Trust Fund	TBD	N/A	N/A	10/11/2021	TBD
Comprehensive Plan 2nd Reading: Adoption	11/1/2021	N/A	2021	10/11/2021	TBD
Annual Florida Redevelopment Association (FRA) Conference: Ft. Myers, FL	10/27-10/29	\$395	N/A	10/11/2021	Oct-21
Phase III: Final Document Revisions	5/13/2022	N/A	ongoing	9/13/2021	TBD
Phase III: Public Hearing Presentation	5/30/2022	N/A	ongoing	9/13/2021	TBD
CRA: Finding of Necessity Research Data Collection and Analysis	August	N/A	N/A	Completed	TBD
CRA: Networking and Outreach	Nov-21	N/A	N/A	9/13/2021	TBD
CRA: Submit Finding of Necessity to DEO and Taxing Authorities	Dec-21	N/A	N/A	9/13/2021	TBD
CRA: Board Meeting	TBD	N/A	N/A	9/13/2021	TBD
CRA: Creation of the CRA Plan and Establishing a CRA Trust Fund	TBD	N/A	N/A	9/13/2021	TBD
540-580 Atlantic Coordination Meetings	9/22/2021	N/A	N/A	9/13/2021	TBD
Comprehensive Plan 2nd Reading: Adoption	TBD	N/A	ongoing	9/13/2021	TBD
Annual Florida Redevelopment Association (FRA) Conference: Ft. Myers, FL	10/27-10/29	\$395	N/A	9/13/2021	Oct-21
National American Planning Association Conference: San Diego, CA	4/30/22 -5/3/22	TBD	N/A	9/13/2021	May-22

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POLICE DEPARTMENT					
DOJ JAG grant #2021-JAGD-1741 and DOJ JAG grant #2021- JAGD	Funds from both DOJ Jag Grants should be available soon.	Fifty-seven thousand dollars	2020	Waiting for funds to be available, upon approval of the grant	Equipment upgrades and training equipment will be purchased as needed with approval from the City Manager.
School Safety Liaison Program	The School Safety Liaison Program will start back up at Fletcher Senior High, Neptune Beach Elementary and Beaches Chapel K-12 on August 10th, 2021 school year.	No cost, officers involved are on duty during this program	February 21st, 2017	This program will continue through school year 2021-2022.	On going through school year 2021-2022.
Covid Pandemic	Although many Covid restrictions have been relaxed now, we will continue monitoring Local, State and Federal Governments. The Police Department will continue to take all precautions necessary to keep all City Employees and the public out of harms way and healthy.	Covid-19 testing is the only cost for the Police Department at this time.	February 2020.	All P.D. employees have been offered the vaccine.	On Going
Capital Improvements	One police vehicles which was approved in the Capital Improvements Budget has been ordered.	Funds provided from the Capital Improvements account.	Mid-August 2021, the Police Department started working on the 2021-2022 Budget with the City Manager.	The vehicle has been ordered and should arrive this Spring.	The vehicle should be in service this Spring.
The Police Department has received a Service Station Dog from K-9s For Warriors.	Service Animals have been proven to relive stress and raise moral within the Law Enforcement Community.	There is no impact to the Department's Budget for the cost of the dog. The Agency will be responsible for food and grooming costs.	Winter, 2020	The Service Dog (on loan from K-9s For Warriors) has become a welcome member of the agency.	On going
Outreach Programs 2021/2022	I am happy to report that our Outreach Programs are back up and running to include the No Empty Stocking Program, Fall Festival, Chief's Walk, Food Drive, Movies With The Mayor, 90th Anniversary, Christmas in the Park, Lighting of the Christmas Tree in Town Center, First Street Annual Christmas Parade and Santa's Ride Through the City.	Some of the funds needed have already been donated by businesses and residents of Neptune Beach. The Special Events will have some impact on the PDs overtime budget.	Fall and Winter 2021.	With the Covid-19 restrictions lifted we are now moving forward with our outreach events planned for fall and Winter.	On going.
2021 Ocean Rescue Season	Ocean Rescue has moved to the fall schedule of coverage on Friday, Saturday and Sunday, weather permitting	Ocean Rescue is a year to year budgeted account	Lifeguard Captain Rich Banks has started the fall schedule.	Beach coverage starts in March and ends in October for the 2021 season.	October 2021.
Atlantic Hurricane Season 2021	In the past five years, three hurricanes have had a great impact to the City of Neptune Beach.	Unknown	June 1st 2021 the first day f the Atlantic Hurricane Season.	We will be closely watching the Atlantic Hurricane Season this summer and fall. We will take the necessary steps and precautions as needed.	Unknown
Police Department Budget 2021/2022	The 2021/2022 Police Department Budget is complete and approved by the Council.	Unknown	The final vote of the budget was at the September 27th, Council Meeting.	The PD is moving forward with Capital Improvements.	September 30st. 2022
Traffic Enforcement Initiative.	After receiving several complaints of vehicles running the red light at the intersection of Florida Blvd. and Penman Rd. An enforcement plan was put into affect.	No impact to the PD budget. Officers are on duty.	October 1st 2021	Over one hundred seventy-five citations have been issued to date. Enforcement will continue for several weeks.	On Going
School Zone Crossing Guards and Traffic Control	School Zone Crossing Guards started August 10th.	Crossing Guards are budgeted yearly	August 10th, 2021	Crossing Guards have been hired for 1515 Florida Blvd, 1500 Forest Av and the intersection of Florida Blvd and Penman Rd.	End of school year 2021/2022.

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PUBLIC SERVICES DEPARTMENT					
WATER PLANT					
City-Wide Water Meter Replacement	12 Water meters replaced in September 2021	N/A	N/A	On going	On going
Backflows inspected	40 inspected	N/A	On going	On going	Work performed in September 2021
City lifstations checked/inspected	425 inspected	N/A	On going	On going	Work performed in September 2021
Fats, Oils, and Grease (FOG) inspections	21 inspected	N/A	On going	On going	Work performed in September 2021
Sampling events	Monthly bacteria logical twice a month.	N/A	N/A	On going	Work performed in September 2021
Miscellaneous	Called Alex Limbaugh for well # 3 Bay St to repair bad starter in the panel- still waiting on parts. Also transducer breaker @ Water Tower needs to be replaced- waiting on parts. 8/11/21- Buehler installed new AC compressor to Water Plant. 8/17-8/18- Oceanwood Lift station pump #2 replaced motor. 8/23-8/24- Summer Sands Lifstation was down since 2am- installed new relays, alternators, float balls. 8/24- working on stormwater pump for the sewer plant. 9/13- cleaned out east aerator & pressure washed 9/14- Shane with DEP came out to perform a sanitary survey on water treatment plant & wells. Well #1- chipped and scrapped (prep work) for painting the well. 9/19-9/23- All lift stations surcharged from heavy rains. Monitored Lighty Lane lift station 24/7 due to heavy rains and infiltration. 9/23- worked with Allstate Electric pulling new wire for the new tennis court panel box at Jarboe Park.	N/A	On going	Ongoing	Work performed in September 2021
Water Treatment Plant checks and reads for wells and pumps & chlorine	This is done daily and twice on the weekends	N/A	N/A	Ongoing	Work performed in September 2021
Gallons of water produced	22,537,000	N/A	N/A	N/A	Work performed in September 2021
WASTE WATER TREATMENT PLANT					
Replacement of Clarifier #1 Drive/Motor	Received	\$63,456.53	01/01/21	Equipment Received - Scheduling installation after toxicity testing after July 1, 2021.	Done 10/9/21
Operator Status - Brock Askew	Brock has completed Course Work and will be scheduling take FDEP Class B license.	\$102.00	N/A	N/A	In Process
Equipment needs to be Repaired and status tracked	Developed a Plan of Action and Milestones Project Tracking Form	N/A	On going	N/A	Being populated
CDM Smith - Rick Newberg Operations Specialist	Temporarily filling in as Chief/lead operator started Monday May 10, 2021	N/A	05/10/21	6/24/21 completed is tour	Helping Trouble Shoot Process, Providing Compliance with Class A license
Sludge press building	ordered new pump with controls	\$30,000.00	07/21	On Going	On Going
Plant equipment	ordered new pumps and controls for scum station	\$50,000.00	07/21	On Going	On Going
Intermediate Station	Replacing two motors, not the correct ones	\$4,500.00	07/21	On Going	On Going

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WASTE WATER TREATMENT PLANT					
EFF Station	ordered new in-closer for instrumentation	\$3,500.00	07/21	On Going	On Going
Plant probes	Ordered new probes for DO,PH and assembly	\$9,100.00	07/21	On Going	On Going
Inplant Reuse	ordered new drives and controls for reuse station	\$18,000.00	09/21	On Going	On Going
Waste Water over flow	due to old and faulty equipment that has been broken since 4/7/2014 and a faulty pump is what caused the over flow	N/A	N/A	N/A	09/22/2021 clean up was started on that day and finished and DEP was informed
Plant equipment	#1 clarifier drive went out of service, gear broke	N/A	N/A	N/A	09/30/2021 The gear drive was replaced
Gallons of in fluent treated	33.669 MGD Total , 1.075 AVG MGD , MAX MGD 1.784	N/A	N/A	N/A	Work performed in September 2021
COLLECTIONS/DISTRIBUTIONS					
Water Break Repair	5	N/A	N/A	N/A	Work performed in September 2021
Water Service Installation	4	N/A	N/A	N/A	Work performed in September 2021
Water Main Installation	0	N/A	N/A	N/A	Work performed in September 2021
Fire Hydrant flush	8	N/A	N/A	N/A	Work performed in September 2021
Fire Hydrant Repair	1	N/A	N/A	N/A	Work performed in September 2021
Fire Hydrant Replacement	0	N/A	N/A	N/A	Work performed in September 2021
Sewer Pipe cleaning	3600'	N/A	N/A	N/A	Work performed in September 2021
Sewer Pipe point repair	5	N/A	N/A	N/A	Work performed in September 2021
Sewer Pipe Installation	85'	N/A	N/A	N/A	Work performed in September 2021
Manholes Inspected	70	N/A	N/A	N/A	Work performed in September 2021
Manholes Repaired	9	N/A	N/A	N/A	Work performed in September 2021
Manholes Replaced	0	N/A	N/A	N/A	Work performed in September 2021
Utility Locate Response	83	N/A	N/A	N/A	Work performed in September 2021

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COLLECTIONS/DISTRIBUTIONS					
Miscellaneous	Continued daily cleaning and monitoring manhole at Strickland Rd for clogs and more road deterioration. Installed sewer service and cleanout with RT box for 1229 Forest Oaks Dr. Began work on Equalization tank divert to head works project at WWTP. Installed structure and built inverts, installed 8" pipe to existing manhole near drying bed, re-connected existing line from drying bed to manhole. Repaired broken 3/4" poly service at 215 Midway. Continued cleanup of sewer spills at manhole near Hopkins Creek, built berm to contain leaked sewage and used VACCON to remove water and spread lime to help with smells. Took VACCON to 400blk of Myra St to remove standing water in driveways, sidewalks and roadway. Made 6 trips to remove all water. Dug three pits for exercise equipment at park, stacked dirt and used some for leveling out low spots around pits. Completed WWTP project, Equal. to Headworks Divert. Helped WWTP to retrieve samples from creek, and dropped off at AEL labs. Helped WWTP wash down of Clarifier tank #1, and Digester tank. Used boom truck to remove trash pile at park.	N/A	N/A	COMPLETED	Work performed in September 2021
STORM WATER DEPARTMENT					
Illicit Discharge/Illegal Dumping Investigations (No.):	N/A	N/A	N/A	N/A	N/A
Street Sweeping (Miles):	23.7	N/A	Ongoing	Ongoing	Work performed in September 2021
Pipe Inspections (No.):	N/A	N/A	N/A	N/A	N/A
Pipe Repairs (No.):	N/A	N/A	N/A	N/A	work perform in September 2021
Pipe Cleaning (LF):	N/A	N/A	N/A	N/A	N/A
Catch Basins checked (No.):	1,200	N/A	Ongoing	Ongoing	Work performed in September 2021
Catch Basins cleaned (No.):	991	N/A	Ongoing	Ongoing	Work performed in September 2021
Ditch Inspections (No.):	2	N/A	Ongoing	Ongoing	Work performed in September 2021
Ditch Maintenance\Mowing (LF):	14,575LF	N/A	Ongoing	Ongoing	Work performed in September 2021
Pond Inspection (No.):	2	N/A	Ongoing	Ongoing	Work performed in September 2021
Pond Maintenance (No.):	1	N/A	N/A	N/A	Work performed in September 2021
STREETS DEPARTMENT					
Mow City rights-of-way (No. of Cycles)	21	N/A	Ongoing	Ongoing	Work performed in September 2021
Repair/ Replace Signage (No.)	5	N/A	Ongoing	Ongoing	Work performed in September 2021
Collect Refuse from parks, beach, Towncenter (No. of Cycles)	N/A	N/A	Ongoing	Ongoing	Work performed in September 2021

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STREETS DEPARTMENT					
Repair Sidewalk (LF)	N/A	N/A	Ongoing	Ongoing	Work performed in September 2021
Trees trimmed or removed (No.)	8	N/A	Ongoing	Ongoing	Work performed in September 2021
Paving (LF)	294 sq ft	N/A	Ongoing	Ongoing	Work performed in September 2021
Pothole Repair (No.)	N/A	N/A	Ongoing	Ongoing	Work performed in September 2021
Driveway Repairs (No.)	N/A	N/A	Ongoing	Ongoing	Work performed in September 2021
Curb Repairs (LF)	N/A	N/A	N/A	N/A	Work performed in September 2021
Herbicide Application (No.)	3	N/A	N/A	N/A	Work performed in September 2021
Weekend Garbage Collection	Weekend garbage collection throughout the city of Towncenter, beach accesses & dune crossovers	N/A	4/17/2021	Ongoing	Work performed in September 2021
Miscellaneous	Picked up trash/yard debris throughout entire city with claw truck. Trimmed ROW areas throughout city to make visible for pedestrians and traffic visibility. Road graded on Kings Circle next to Brewhounds. Repaired yield to pedestrian sign in center of road on Forest Ave. Removed litter, debris & weed eat grass from ICW bridges to the Mayport flyover. Removed 3 dead palm trees on First St & filled holes in with dirt. Installed 2 yield to pedestrian signs and lineators at 4th St/ Florida Blvd.	N/A	N/A	Completed	Work performed in September 2021
Concrete Pours at Jarboe Park	Pouring sidewalks/paths in multiple locations throughout Jarboe Park.	\$54,519.02	3/9/2021	Ongoing	Work performed in September 2021
SENIOR ACTIVITY CENTER					
ISSUE	STATUS	ESTIMATED COST	INITIAL PROJECT DATE	CURRENT STATUS DATE	DATE COMPLETED
CENTER CLOSED UNTIL FURTHER NOTICE	COVID-19	(\$30,000+)	3/13/2020	CLOSED	ANTICIPATE REOPENING January 2022
Rebuild the Senior Activity Center Fundraiser	Goal set @ \$100K-reached 292%	\$650,000+	20-Jun	ON-GOING	YTD \$292K
Phone calls, emails, and social media outreach to senior population, home visits	Well checks and stay in touch	NA	NA	ON-GOING	Ongoing
Building porch, parking lot, storm water runoff, landscaping	In design process	\$75,000.00	7/1/2021	in process	01-12-21
90th Anniversary Celebration	In Process	\$3,000	Nov. 2021	ON-GOING	Nov-21
Research for quotes on furnishings	on-going	\$90,000	7/1/2021	In progress	Dec-21
Planning, Scheduling, and Conducting Senior Interests	ON HOLD	\$44,895.00	current	on-going	N/A
Neighborhood Meetings with HLM	Developing	0	7/1/2021	On-GOING	Dec-21
Travel Club-FUNDRAISER	2021 plans developing- Panama Canal Cruise; Kenya; National Parks	0	March 2022; October 2021	On-GOING	NA
Marquis Latimer & Halbeck selected	Engineering/Architecture Landscaping, Parking Lot &, Porch	\$35,000	5/5/2021	in process	Dec-21
Site Meetings with MLH	on-going	0	7/6/2021	On-GOING	Dec-21

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SENIOR ACTIVITY CENTER					
Christmas in the Park	Planning in process	To be determined	9/1/2021	Planning	3-Dec-21
MOBILITY MANAGEMENT					
MMD to complete the Certified Parking Professional course and exam.	Studying for practice exam.	\$700	5/1/2021	9/14/2021	Goal: 05/01/2022
Educational campaign to reach Beaches Town Center businesses.	MMD is meeting virtually and in-person with businesses to get them set up employee parking.	TBD	5/1/2021	9/14/2021	Goal: 12/01/2021
2021 public outreach campaign for parking program.	MMD is building a portfolio of digital and print materials for cohesive public education.	TBD	5/1/2021	9/14/2021	Goal: 12/31/2021
Courtyard Lot Paid Parking Full Implementation	Agreement executed 08/21. Software / app programming is ready to roll out. Waiting on updated signs to be received from production. Ambassadors have added the Courtyard to their route.	Startup costs will be printing of 7 signs. Program will be revenue-generating.	6/1/2021	9/14/2021	Goal: ASAP
Full set of SOPs completed for Mobility Dept.	Drafting	None	8/1/2021	9/14/2021	Goal: 10/31/2021
INFORMATION TECHNOLOGY					
Updating the backup infrastructure	In progress	N/A	10/11/2021	10/11/2021	In Process
Microsoft Office 365 Volume Licensing	In progress	N/A	10/7/2021	10/11/2021	In Process
Restoration of missing budget files	In progress	N/A	10/5/2021	10/11/2021	In progress
Creating documents according to the CM and the interim CFO's instructions	In progress	N/A	10/5/2021	10/11/2021	In progress
NACHA file conversion	Rebecca Reynolds from Chase Bank said: "we will be able to migrate the City to our JPMorgan Access platform, which will allow your team to process the ACH files from Tyler"				In Progress
Tyler Technologies ERP	Working on collecting the required information from all affected departments, having current future state analysis meetings with Tyler and the department heads				In Progress
Tyler Technologies Incode Financial Implementation	We've been working on the Tyler Incode 10 test environment				In Progress
Tyler Technologies Implementation	Meetings are scheduled for the next couple of weeks				In Progress
Tyler payroll solution design	We are having current future state analysis meetings				In Progress
Tyler Financial Data Conversion Verification	Meetings				In Progress
Submitted by the City Manager on October 18, 2021					

Fire Marshal Report - September 2021						
Building Plan Review						
9/1/2021	959	1147 King Rd	Screen Room			0.5
9/7/2021	894	2022 Marye Brant Loop S	286 Addition convert porch into extended family room			1.5
9/22/2021	1015	527 Florida Blvd	Window Replacement			0.5
9/22/2021	997	235 Florida Blvd	Pool			1
9/29/2021	1051	830 Hagler Dr	Door			0.5
9/29/2021	1034	2041 Marye Brant Loop Ln.	Screen Enclosure over existing pool			0.5
9/9/2021	991	1825 Pelecon Ct	Sliding Door			0.5
9/9/2021	992	211 Myra	Windows			0.50
9/9/2021	993	1501 Third St	Windows			0.50
9/7/2021	984	221 Bowles	New House			2.00
						8.00
				Total Hr.@	40.00	320.00
		Universal's rate		\$78.50	8	628.00
	Savings for the City					308.00

Fire Marshal Report - September 2021				
Fire Plan Review				
9/22/2021	407 Third St	Remove & Replace Cracked Stucco /2nd story		50.00
			Total	50.00

Fire Marshal Report - September 2021				
Development Plan Review				

Fire Marshal Report - September 2021				
New Construction Reinspections				

Fire Marshal Report - September 2021				
Floodplain Related				

Elevation Certificate

Spent several days setting up Fire Inspection Billing for 2021/22 Business License
Staarted scanning of old building files

[illegible]

Fire Marshal Report - September 2021	
Reinspections	
Total	0.00

[illegible]

Building Activity October 1, 2020 to September 30, 2021						
Month	# of Permits Issued	Plan Review	Inspections Completed	Cash Receipts	Tree Removal Permits	Valuation of Work Done
Oct-20	84	58	151	\$13,016.40	6	\$2,168,231
Nov-20	92	66	91	\$12,601.91	4	\$1,973,657
Dec-20	98	64	115	\$12,967.22	3	\$1,192,593
Jan-21	97	52	112	\$16,389.85	9	\$1,400,891
Feb-21	112	95	139	\$22,409.82	11	\$2,442,996
Mar-21	148	95	199	\$19,042.59	10	\$2,598,077
Apr-21	121	66	181	\$16,500.07	6	\$1,276,435
May-21	136	72	200	\$21,496.35	15	\$2,097,499
Jun-21	115	87	116	\$18,324.92	10	\$1,425,360
Jul-21	79	59	133	\$14,807.19	3	\$1,398,807
Aug-21	103	88	151	\$41,210.26	3	\$10,317,496
Sep-21	93	84	132	\$26,720.21	5	\$2,383,780
Totals	1278	886	1720	\$235,486.79	85	\$30,675,822

Building Activity October 1, 2019 to September 30, 2020						
Month	# of Permits Issued	Plan Review	Inspections Completed	Cash Receipts	Tree Removal Permits	Valuation of Work Done
Oct-19	109	72	154	\$18,140.88	8	\$2,635,167
Nov-19	104	42	137	\$17,620.03	10	\$789,285
Dec-19	75	48	125	\$16,678.57	3	\$2,525,584
Jan-20	119	86	167	\$20,808.16	8	\$2,156,052
Feb-20	108	78	155	\$25,276.96	11	\$1,069,889
Mar-20	111	63	171	\$18,273.82	10	\$1,120,506
Apr-20	89	56	141	\$9,830.49	16	\$714,249
May-20	93	42	141	\$12,256.98	7	\$1,151,998
Jun-20	120	95	131	\$13,684.31	13	\$1,862,633
Jul-20	122	110	139	\$17,946.49	13	\$953,545
Aug-20	86	62	111	\$10,139.38	9	\$678,797
Sep-20	109	79	115	\$14,504.56	14	\$1,243,987
Totals	1245	833	1687	\$195,160.63	122	\$16,901,692
Difference	33	53	33	\$40,326.16	-37	\$13,774,130